



## INVITATION TO BID

**BID NUMBER:** 11-0099

**BID FOR:** Requirements Contract for  
Weatherization Services

**BID OPEN DATE:** April 21, 2011

**BID OPEN TIME:** 2:00 p.m.

**CONTACT:** Janice K. Hughes  
Sr. Purchasing Agent  
E-mail: [Janice.Hughes@arlingtontx.gov](mailto:Janice.Hughes@arlingtontx.gov)  
Telephone: 817-459-6304

Sealed bids original plus four copies, subject to the Terms and Conditions of this INVITATION FOR BIDS and other contract provisions, will be received in the Purchasing Division, 101 S. Mesquite Street, Suite 800, Arlington, Texas 76010, before the closing time and date shown above. Bids must be returned in a sealed envelope, addressed to the Purchasing Agent, City of Arlington and have the bid number, closing date, and company name clearly marked on the outside envelope. Late bids will be returned to the bidder unopened. Bids may be withdrawn at any time prior to the official opening. Bids may not be altered, amended or withdrawn after the official opening without the recommendation and approval of the Purchasing Agent.

The undersigned agrees, if the bid is accepted, to furnish any and all items upon which prices are offered, at the price(s) and upon the terms and conditions contained in the specifications. The period for acceptance of this proposal shall be 90 calendar days.

THE UNDERSIGNED, BY HIS/HER SIGNATURE, REPRESENTS THAT HE/SHE IS AUTHORIZED TO BIND THE BIDDER FOR THE AMOUNT SHOWN ON THE ACCOMPANYING BID SHEETS AND HEREBY CERTIFIES FULL COMPLIANCE WITH THE TERMS AND CONDITIONS, SPECIFICATIONS AND SPECIAL PROVISIONS OF THE INVITATION FOR BID. BY SIGNING BELOW, YOU SIGNIFY THAT YOU HAVE READ THE ENTIRE DOCUMENT AND AGREE TO THE TERMS AND CONDITIONS THEREIN. BY SIGNING BELOW, YOU ALSO CERTIFY THAT IF A TEXAS ADDRESS IS SHOWN AS THE ADDRESS OF THE BIDDER, BIDDER QUALIFIES AS A TEXAS RESIDENT BIDDER AS DEFINED IN RULE 1 TAC 111.2.

Company Name and Address	Company's Authorized Agent:
	Signature
	Name and Title (Typed or Printed)
Federal ID Number (TIN) or SSN and Name	
Telephone No.	Date
Fax No.	Email address:



# REQUEST FOR QUOTATION

For

BID NO. 11-0099

(This number must appear on ALL correspondence.)

DESCRIPTION					EXT. PRICE
Estimated quantities listed in this quote request are for information only and not intended to be actual amounts. The City reserves the right to purchase according to actual need and may or may not meet or exceed the estimated quantities shown. All work shall be in accordance with City of Arlington Bid Spec 11-0099. This is funded thru the American Recovery and Reinvestment Act 2009 and Atmos/Oncor funding.					
1	Weatherization Services per the Detail Bid Price Sheets, Attachment 1				\$ _____
GRAND TOTAL				\$ _____	

Company Name \_\_\_\_\_ Signature \_\_\_\_\_

Above Prices are F.O.B. DESTINATION AND DELIVERED Terms: NET 30 Pricing: FIRM

Product shipping from: \_\_\_\_\_ Delivery (days) after ARO: \_\_\_\_\_

**CITY OF ARLINGTON  
INSTRUCTIONS TO BIDDERS**

**1. BID DELIVERY**

Bids must be received in the Purchasing Office prior to the due date and time. It is the sole responsibility of the Bidder to ensure timely delivery of the Bid. The City will not be responsible for failure of service on the part of the U.S. Postal Office, courier companies, or any other form of delivery service chosen by the bidder. Late bids will be returned to the bidder unopened. The time stamp clock in the Purchasing Office is the time of record.

Be advised that the Municipal Court has relocated to the Municipal Office Tower, and there is now only one entrance into the building. Vendors will be required to enter and pass through security at the North Entrance (through the metal detector). All packages will be also be scanned. This could be a lengthy process. The Bid response must arrive on the 8<sup>th</sup> floor by 2:00 pm in order to be considered.

Vendors are reminded that the U.S. Postal Service deliveries may be delayed. Vendors are responsible for on-time deliveries of bid documents to the City of Arlington, and are strongly encouraged to use alternate means, such as overnight/hand delivery carriers, or allow ample time for USPS deliveries to be received in time. Additionally, local courier firms and copy shops may accept fax copies, seal them and deliver to the City, for fees, for which the vendor bears responsibility.

**EXAMPLE OF PROPERLY IDENTIFIED ENVELOPE:**

Bidder's Name  
Address  
City, State, Zip

City of Arlington  
Purchasing Division, 8<sup>th</sup> Floor  
101 S. Mesquite St.  
Arlington, Texas 76010  
Bid Number:  
Bid Due Date:  
Bid Name:

**2. BID DOCUMENTS**

Review of Documents: Bidders are expected to examine all documents that make up the bid. Bidders shall promptly notify the City of any omission, ambiguity, inconsistency or error that they may discover upon examination of the bid. Bidders must use a complete bid to prepare bids. The City assumes no responsibility for any errors or misrepresentations that result from the use of incomplete bids.

Location of Documents: The Purchasing Division issues Bids. The location and phone number for the Purchasing Division is specified in the advertisement and the bid.

This RFB may be downloaded from the Demand Star job posting system located at [www.onvia.com](http://www.onvia.com) Registration on-line may be subject to a registration fee.

You may also register for free by calling Onvia customer support at 1(800)331-5337 and telling the support representative that you are registering for City of Arlington procurements. All addenda and notices related to this procurement will be posted by the City on Demand Star. In the event that this RFB is obtained through any means other than Demand Star, the City will not be responsible for the completeness, accuracy, or timeliness of the final RFB document.

The City of Arlington Purchasing Division and Onvia (DemandStar) are the only authorized sources of the bid forms. Bid forms obtained from any other source may be incomplete. Bidders using a bid form not obtained from the City of Arlington Purchasing Division or Onvia risk not receiving any necessary addenda, potentially eliminating their bid from consideration.

**Explanations or Clarifications:** Any explanation, clarification, or interpretation desired by a bidder regarding any part of the bid must be requested in writing from the Purchasing Division not less than five (5) business days before bid closing. Interpretations, corrections, or changes to the bid made in any other manner are not binding upon the City, and bidders shall not rely upon such interpretations, corrections or changes. Oral explanations or instructions given before the award of the contract are not binding. Request for explanations or clarifications may be emailed to [purch@arlingtontx.gov](mailto:purch@arlingtontx.gov). The request must clearly identify the bidder's company name, point of contact and bid number. Any written information given to one bidder concerning a bid will be furnished as an addendum to all bidders who have been issued a bid.

**Preparation of Bid:** Each bidder must furnish the information required by the bid on the documents provided. Bids submitted on other than the forms included in the bid package may be considered non-responsive. Any attempt to alter the wording in the bid may result in rejection of the bid.

**Taxes:** Purchases of Goods or Services for City use are usually exempt from City, State, and most Federal Taxes. Bids may not include exempted taxes. The successful bidder should request a Tax Exemption Certificate from the Purchasing Division if needed. Under no circumstances shall the City be liable to pay taxes for which the City has an exemption.

**Brand Name or Equal:** If the bid indicates brand name or "equal" products are acceptable, the bidder may bid an "equal" product as an alternate bid but must be prepared to demonstrate those features that render it equal. Final determination of a product as an "equal" solely remains with the City.

**Delivery Time:** Delivery time, if stated as a number of days, will be based on calendar days. Time is of the essence in any City purchase. If the indicated date cannot be met, or the date is not indicated, the bidder shall state its best delivery time. Failure to meet delivery times quoted may be grounds for cancellation of contract.

**Prices:** Bids shall be firm unless otherwise specified. In the event of a discrepancy between unit price and extended price, the unit price shall govern.

**Signature:** The bidder must sign each document in the bid requiring a signature. If addenda are issued, the bidder must initial any physical change made to the bid.

**Bid Security:** If a bid security is required for this purchase, the requirement will be reflected in the specifications of the bid package. Cashier's check or an acceptable surety bond in the amount indicated (or in the amount of 5% of the total of the bid submitted) must be submitted at the time the bid is submitted, and is subject to forfeiture in the event the successful bidder fails to execute the contract documents within 10 calendar days after the contract has been awarded.

To be an acceptable surety on the bond (1) the name of the surety shall be included on the current Department of the Treasury's Listing of Approved Sureties (Department Circular 570), or (2) the surety must have capital and surplus equal 10 times the amount of the bond. The surety must be licensed to do business in the state of Texas.

**Bid Preparation Costs:** All costs associated with preparing a bid in response to a bid solicitation shall be borne by the bidder.

### 3. SUBMISSION OF BIDS

Unless otherwise specified, bidders are required to submit the following required documents labeled "original" and two (2) copies.

Documents Required with Bid: The following documents must be submitted with each bid prior to the due date:

1. The signed Invitation to Bid sheet
2. Request For Quotation Form
3. Cooperative Purchasing Form
4. Copy of W-9 (October 2007 or later revision) "Request for Taxpayer Identification and Certification"
5. Proof of Insurance on original Acord Form
6. MWBE Participation Form (if applicable)
7. References (if required)
8. No-Bid Form (if applicable)

Any other documents included in the bid specifications requiring completion or execution by the bidder (i.e. bid bond)

The bidder should retain all other pages in the bid document.

Addenda: Receipt of Addenda must be acknowledged by signing and returning Addenda with the bid, or under separate cover prior to the due date. Addenda containing bid pricing should be returned in a sealed envelope marked on the outside with the bidder's name, address, bid number, and the due date and time. It is the bidder's responsibility to obtain, review, sign and return any and all addenda. Addenda are available through [www.demandstar.com](http://www.demandstar.com) and in the main Purchasing office. Failure to return any and all issued addenda may adversely affect the bidder's opportunity for award.

### 4. MODIFICATIONS OR WITHDRAWAL OF BIDS

Modification of Bids: Bids may be modified in writing at any time prior to the due date and time. Modifications should be returned in a sealed envelope marked on the outside with the bidder's name, address, bid number, and the due date and time. The modification package must include a cover letter clearly stating the page(s) and item(s) being modified, and any further relevant information.

Withdrawal of Bids: Bids may be withdrawn in writing or by facsimile (provided that the facsimile is signed by the bidder) at any time prior to the due date.

A bid may also be withdrawn in person by a bidder, provided the withdrawal is made prior to the due date. The bidder must sign a receipt of withdrawal.

No bids may be withdrawn after the due date without forfeiture of the bid security (if required), unless there is a material error in the bid. Withdrawn bids may be resubmitted, with or without modifications, up to the due date. The City may require proof of agency from person withdrawing bid.

### 5. OPENING OF BIDS

The Purchasing Division representative responsible for opening bids shall confirm the time and announce the bid opening. The representative shall then personally and publicly open and read aloud all bids received on time.

### 6. EVALUATION FACTORS AND AWARD

Evaluation: Bidders may furnish pricing for all or any portion of the bid (unless otherwise specified). However, the City may evaluate and award the contract for any item or group of items shown on the bid, or any combination deemed most advantageous to the City. Bids that specify an "all or none" award may be considered if a single award is advantageous.

Award: The City of Arlington shall award the bid to the lowest responsive, responsible bidder or to the bidder who provides goods or services at the best value for the City. In determining the "best value", the following criteria will be considered as amended in section 252.043 of the Texas Local Government Code:

1. Purchase Price;
2. Reputation of the bidder and the bidder's goods/services;
3. Quality of the bidder's goods or services;
4. Extent to which the goods or services meet the municipality's needs;
5. Bidder's past relationship with the municipality;
6. Impact on the ability of the municipality to comply with laws and rules relating to contracting with historically underutilized businesses and non-profit organizations employing persons with disabilities;
7. Total long-term cost to the municipality to acquire the bidder's goods or services; and
8. Any relevant criteria specifically listed in the request for bids or proposals.

Total long-term cost may include specification conformance, delivery requirements, the life expectancy, cost of maintenance and operation, operating efficiency, training requirements, disposal value, warranties and other factors contributing to the overall acquisition cost of the product/services.

Acceptance of Bid: Acceptance of a bid for a one-time purchase will be in the form of a Purchase Order. Acceptance of a bid for a supply or service agreement will be by contract. Subsequent purchase releases may be issued as appropriate. The contents of a bid shall become a part of the contract. Under no circumstances will the City be responsible for goods or services provided without an acceptance signed by an authorized City representative.

Reservations: The City expressly reserves the right to:

1. Specify approximate quantities in the bid;
2. Extend the bid opening date and time;
3. Consider and accept alternate bids, if specified in the bid documents, when most advantageous to the City;
4. Waive as an informality, minor deviations from specifications provided they do not affect competition or result in functionally unacceptable goods or services;
5. Waive any minor informality in any bid or bid procedure (a minor informality is one that does not affect the competitiveness of the bidder);
6. Add additional terms or modify existing terms in the bid;
7. Reject a bid because of unbalance unit bid prices;
8. Reject or cancel any or all bids;
9. Reissue a bid; and/or
10. Procure any item by other means.

## **7. POST-BID DOCUMENTS REQUIRED FROM SUCCESSFUL BIDDER**

Certificates of Insurance: When insurance is required, the bidder must provide certificates of insurance in the amounts and for the coverage required to the Purchasing Division within 15 business days after notification of intent to award, or as otherwise required by the bid specifications.

Payment, Performance, and Maintenance Bonds: When payment, performance, and/or maintenance bonds are required, the bidder must provide the bonds, in the amounts and on the conditions required, within 15 working days after notification of intent to award, or as otherwise required by the bid specifications.

## **8. CONTRACTOR SELECTION**

If awarded, the contract shall be based on the City's evaluation criteria and compliance with bid requirements. A responsive bidder is defined to be one who submits a completed sealed bid packet within the stated time deadline and in accordance with the bid specifications. A responsible bidder is defined to be one who demonstrates specific selection criteria responses indicating that the company can successfully deliver the supplies, equipment, or services being procured.

## **9. COMPLIANCE WITH LAWS**

The Contractor shall give all notices and comply with all federal, state and local laws, ordinances, rules and regulations, and lawful orders of any public authority bearing on the performances of the services. This agreement and the rights and obligations of the parties hereto shall be interpreted, construed and enforced in accordance with the laws of the State of Texas. The Contractor warrants and covenants to the City that all services will be performed in compliance with all applicable federal, state, county, and city health and safety codes, rules and ordinances including, but not limited to, the Texas Industrial Safety and Health Act, and the Workers Right to Know Law.

## **10. ACORD INSURANCE REQUIREMENT**

Bidder must submit a current Acord Insurance Form with their bid. Upon notification of award Awarded Contractor shall provide a current Acord Insurance form naming the City as an additional insured in regards to the materials, equipment or supplies provided to the City.

Failure to submit the required document(s) within 15 Calendar days after notification of award may result in rescinding the award at any term of this bid. Failure to provide documentation will result in awarding bid to the next lowest responsible bidder.

At time of renewal, failure or refusal to provide insurance documentation on original Acord form may result in immediate suspension of the delivery of goods, and services at no additional cost to the City. The Contractor shall have fifteen (15) calendar days to provide Acord form as proof of insurance or City reserves the right to terminate the bid. A current Acord form must be submitted upon policy changes, renewal, or upon request by the City.

## **11. PUBLIC DISCLOSURE**

Information, documentation, and other material in connection with this solicitation or any resulting contract may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (The "Public Information Act").

Proprietary Information: All material submitted to the City becomes public property and is subject to the Texas Open Records Act upon receipt. If a bidder does not desire proprietary information in the bid to be disclosed, each page must be identified and marked proprietary at time of submittal.

The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

## **12. PROHIBITED VENDORS**

As of the date of this transaction, Vendor certifies that they are not listed in the prohibited vendors list authorized by Executive Order #13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism", published by the United States Department of the Treasury, Office of Foreign Assets Control (see <http://www.treas.gov/offices/enforcement/ofac/sdn/>). In addition, Vendor certifies that they are not listed on the Excluded Parties List System (EPLS) which is found at [www.epls.gov](http://www.epls.gov). Vendor agrees that should at any time during the term of this contract they become listed on the either the Terrorism List or EPLS, Vendor shall promptly notify the City. The City shall have the absolute right to terminate this contract without recourse in the event Vendor becomes listed on the Terrorism List. Vendor's indetified on either list at time of bid review will not be considered for award.



## CITY OF ARLINGTON

### BID NUMBER 11-0099

#### REQUIREMENTS CONTRACT FOR WEATHERIZATION SERVICES

#### PART I GENERAL INSTRUCTIONS

##### INTENT

The purpose of this specification is to establish a requirements contract for weatherization services. The City has been awarded \$2,064,651 in Weatherization Assistance Program funding from the Texas Department of Housing and Community Affairs (TDHCA). The funding is provided to TDHCA from the Department of Energy. The City anticipates expending up to \$6,500 per eligible household (not including health and safety items), serving approximately 375 households over a two year period. The average per unit expenditure is currently \$3,600 per unit. The City currently has a contractor performing weatherization work, and through this Invitation for Bids, is seeking additional contractors to perform weatherization work. Contractors must exhibit experience performing weatherization work for Weatherization Assistance Programs.

Additionally, the City anticipates \$350,000 in funding from Oncor Electric Delivery Company, LLC (Oncor) and Atmos Energy Corporation (Atmos) to continue funding the Weatherization Assistance Program, after completion of the TDHCA funded program.

##### BID PROCESS

Each bidder shall carefully examine all bid documents and any and all addenda or other revisions, and thoroughly familiarize themselves with all requirements prior to submitting a bid. Should a bidder find discrepancies or ambiguities in, or omissions from the bid documents, or should the bidder be in doubt as to the meaning, the bidder shall at once and in any event, **not later than five (5) working days** prior to bid date, submit to the Purchasing Agent a written request for interpretation or correction thereof. The bidder submitting the request will be responsible for its prompt delivery. Any interpretation or correction of the documents will be made only by written addenda to all persons who have received bid documents.

##### BID SUBMITTALS

Contractor must submit the following items at the time of bid to be considered for award One Original and four copies:

1. Cover Sheet with authorized signatures,
2. Quotation Form,
3. Copy of W-9 (October 2007 or later revision) "Request for Taxpayer Identification and Certification" must be submitted before goods or services being procured from the bidder,
4. Proof of Insurance, must be on Acord Form,
5. Bidder's Questionnaire,
6. Weatherization Training Documentation
7. References,
8. MWBE Form, if applicable,
9. Acknowledgement
10. No Bid Sheet, if applicable



All other pages in the bid document shall be kept by the contractor for reference. Any literature or other material submitted with the bid documents will not supersede any of the City's terms and conditions.

## **REQUIREMENTS CONTRACT**

During the period of the contract, the contractor shall provide all supplies/services described in the contract. The contractor understands and agrees that this is a requirements contract and that the City shall have no obligation to the contractor if no supplies or services are required. Any quantities that are included in the scope of work reflect the current expectations of the City for the period of the contract. The amount is only an estimate and the contractor understands and agrees that the City is under no obligation to the contractor to buy any amount of services as a result of having provided this estimate or of having any typical or measurable requirement in the past. The contractor further understands and agrees that the City may require services in excess of the estimated annual contract amount and that the quantity actually used whether in excess of, or less than, the estimated annual contract amount and that the quantity actually used shall not give rise to any claim for compensation other than the total of the unit prices in the contract for the quantity actually used.

## **TRANSITIONAL PERIOD**

In the event that a new Contractor(s) is (are) not selected by the City of Arlington, it shall be incumbent upon the Contractor to continue the contract under the same terms and conditions until new contracts can be completely operational. At no time shall this transition period extend more than ninety (90) days beyond the original expiration date of the existing contract and any extension thereof.

## **ADDITION OR DELETION**

The City reserves the right to add or remove items as circumstances warrant. The City of Arlington reserves the right to purchase additional units under the terms of this specification. The City reserves the right to modify the list of eligible activities as necessary to meet TDHCA or Department of Energy requirements.

## **WAGE RATES**

Pursuant to Section 1606 of the Recovery Act, all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government pursuant to ARRA shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code. With respect to the labor standards specified in this section, the Secretary of Labor shall have the authority and functions set forth in Reorganization Plan numbered 14 of 1950 (64 Stat. 1267, 5 U.S.C. App.) and section 3145 of title 40 United States Code. See 2 CFR §§176.80 et seq. See also <http://www.dol.gov/whd/recovery/dbsurvey/weatherTX.htm> (re Davis Bacon). All wages paid must comply with the current, applicable wage rate: Department of Labor S2009-TX-001.

## **BIDDERS QUALIFICATION REQUIREMENTS**

Each bidder is responsible for submitting all relevant, factual and correct information with their bid. The below listed criteria will be assessed by the vendor's submitted data. If additional sheets are attached to the bid specification, the bidder shall clearly cross-reference the appropriate location in the solicitation (i.e. page number, paragraph, subject, etc.)

1. The bidder's ability, capacity and skill to perform the contract or provide the service within the time specified.
2. The quality of performance of previous contracts or services including previous performance with the City.
3. The City of Arlington reserves and shall be free to exercise the right to evaluate bid in relation to performance record of bidder with the City itself, another municipal corporation of like size, or private corporations during the past two-year period.
4. Contractor must have a minimum of two (2) consecutive years experience in weatherization or comparable experience.
5. Contractor must have successfully completed residential weatherization projects of similar size and scope of these contract specifications.
6. Contractor shall be capable of securing the specified insurance in the amount of the contract within fifteen (15) working days after the formal acceptance of the proposal.
7. **Contractor shall provide a minimum of three (3) current references with the bid.** References shall be from clients the contractor has served in a similar capacity within the last 24 months.

## **METHOD OF AWARD – BEST VALUE RANKING APPROACH**

The City of Arlington intends to award a contract to the vendor(s) who provides goods or services at the best value for the City of Arlington. The City may choose to award the contract based on the lowest responsible bid or the best value ranking, whichever is deemed to be in the best interest of the City. In determining the best value for the City of Arlington, the City will consider price and relevant experience/references to the extent to which the goods or services conform to the specifications herein.

Measurable criteria are used to determine the best value ranking. The measurable criteria are added together to determine the vendor's total score. The vendor with the highest score has the highest ranking. The award shall be made to the vendor(s) with the highest ranking. If there is only one response to the solicitation, the evaluation process may be waived and award may be made to the only responsive, responsible vendor.

An agency evaluation committee, or a designated individual, will evaluate the information provided by the vendor(s) in response to the established measurable criteria contained in the solicitation. If more than one evaluator is used, the combined score of all evaluators for each vendor is the score to be used to determine the ranking for the vendor. Award will be made to the vendor with the highest ranking.

### MEASURABLE CRITERIA

Price	35 points (percent)
Operational Plan	45 points (percent)
Experience/References	20 points (percent)

Each vendor is responsible for submitting all relevant, factual, and correct information with their bid. The evaluation committee will assign a ranking score to each vendor based on the available data. If additional sheets are attached to the bid specification package, the bidder shall clearly cross-reference the appropriate location in the solicitation (i.e. page number, paragraph, subject, etc.)

1. **Price** (35 points) The bidder with the lowest price receives the maximum score. The bidder with the next lowest price receives points based on dividing his price into the next lowest price and multiplying that percentage by the available points, for example, assume \$50,000 is the low offer, then that bidder would receive 35 points ( $\$50,000/\$50,000=1.00 \times 35=35$ ). Assume \$55,000 is the next low offer, then that bidder would receive 31.8 points ( $\$50,000/\$55,000=0.91 \times 35=31.8$ ), etc.

**2. Operational Plan** (45 points) The bidder's point value will be based on their measured score. Evaluation of the operational plan shall be based on submittals regarding the following information:

- a. Bidder's Questionnaire
- b. Equipment to perform Contract requirements
- c. Number of employees to perform Contract requirements
- d. Man hours to perform Contract requirements
- e. WAP Training
- f. WAP Experience with contracts similar in size and scope
- g. Timeline to complete projects

**Failure to meet any of the above requirements may result in bidder receiving zero points in this area.**

**3. References** (20 points) The maximum point value will be given to the bidder with the highest rated customer satisfaction. **Failure to include references shall cause the bid to be considered non-responsive.** The bidder's point value will be based on their measured score for a total of twenty (20) points; Scoring is based on the relevant information provided by the client references who have done similar scope and size of work as specified herein. References are requested from both funding agencies/jurisdictions as well as individuals whose residences have been weatherized by the Contractor. Please ensure that sufficient references and contact information is provided in order for evaluators to receive a response. No points will be awarded if references are no responsive.

## **CONTRACT**

The bid document, as amended by addendum, returned to the City of Arlington in conformance with the bid closing date and time, and awarded by the Arlington City Council, shall constitute the contract.

## **CANCELLATION**

The city reserves the right to cancel the contract upon thirty (30) days written notification for failure to supply the required materials or failure to meet delivery schedules. Vendors will be notified in writing of any discrepancies in quality or service and given ample opportunity to correct said discrepancies prior to cancellation. Continued discrepancies will be grounds for cancellation.

## **INVOICING**

The Awarded Vendor shall furnish the City complete itemized invoice for the goods received, after final inspection of weatherized units. Payment will be made in accordance with the Texas Prompt Payment law. All invoices are to reflect the prices stipulated on the purchase order and as outlined in this bid document on the bid response/pricing sheets.

The City will not accept an incorrect invoice. City will incur no penalty for late payment if payment is made in thirty (30) days or less from receipt of goods/services and/or a correct/accurate invoice, whichever is later. Invoices without an authorized PO number and Division Code will be returned to the vendor as a incorrect invoice.

City of Arlington  
WAP  
501 W. Sanford Street, Suite 20  
Arlington, TX 76011  
Or [Nicolette.Arceneaux@arlingtonhousing.us](mailto:Nicolette.Arceneaux@arlingtonhousing.us)

Invoices must include, at a minimum, the following information:

Purchase order number

- Company Name
- Point of Contact who placed order
- Bid Project number **11-0099**
- Residence Address
- Cost of items as stated on Bid Response and extended price to reflect total cost for number of items

## PART II - SPECIFICATIONS / SCOPE OF WORK

The City currently has a contractor performing weatherization work, and through this Invitation for Bids, is seeking additional contractors to perform weatherization work. Additionally, the City anticipates funding from Oncor Electric Delivery Company, LLC (Oncor) and Atmos Energy Corporation (Atmos) to continue funding the Weatherization Assistance Program, after completion of the TDHCA funded program. Following is a list of activities undertaken through the Weatherization Assistance Program. The City reserves the right to modify the list of eligible activities as necessary to meet TDHCA or Department of Energy requirements.

- City staff accepts applications and determines eligibility.
- City will perform unit assessments, energy audits, and produce approved work orders to submit to contractors.
- Work orders include weatherization measures, activities to ensure health and safety related to weatherization, and incidental repairs necessary to protect existing or proposed weatherization measures.

Program measures designed to preserve the integrity of the home's thermal envelope, reduce appliance energy consumption and ensure resident's health and safety include but are not limited to the following:

- a. Providing air infiltration reduction measures including weather stripping, caulking, sealing cracks and installing switch/outlet gaskets.
- b. Testing all combustion appliances for the presence of carbon monoxide and/or nitrogen dioxide (performed by City assessors).
- c. Replacing or repairing drywall and ceiling cracks, caulking, repair or replacement of windows, repair or replacement of doors, attic, wall and floor insulation;
- d. Installing wall insulation;
- e. Insulating and venting attic spaces;
- f. Insulating of water heaters, and air conditioning/heating repair or replacement.
- g. Installing solar screens;
- h. Performing minor repairs and carpentry items
- i. Installing water flow controllers;
- j. Installing compact fluorescent light bulbs;
- k. Installing smoke and carbon monoxide detectors
- l. Sink replacement;
- m. High/low combustion venting;
- n. Performing furnace/air-conditioner repair, replacement and efficiency modifications;
- o. Pressure testing central HVAC distribution systems, protect against back-drafting, maintain acceptable indoor air quality and improve energy efficiency; and
- p. Energy education for households members (performed by City staff)

The Department of Energy only allows installation of materials detailed in 10 CFR Part 440, Appendix A. It is the responsibility of the contractor to ensure only eligible materials are used. Material specifications must be provided for all jobs performed.

Oncor/Atmos funded weatherization programs mirror the requirements of the Texas Department of Housing and Community Affairs. Note that Davis Bacon compliance is not applicable for activities funded solely by Oncor/Atmos grants.

## DETAILED CONDITIONS, DESCRIPTION AND REQUIREMENTS FOR WEATHERIZATION ASSISTANCE PROGRAM

The following standard specifications and requirements shall be binding upon the city weatherization Contractor (if selected) pursuant to this solicitation. This document shall be incorporated, by reference, into any contract for weatherization services, which results from this procurement.

1. The Contractor shall furnish all materials necessary for delivery of weatherization services. All materials shall meet applicable Department of Energy (DOE) standards (available at <http://www.waptac.org/si.asp?id=496>). Contractor is required to provide material specifications for materials installed.
2. The Texas Mechanical Systems Field Guide located at <http://www.tdhca.state.tx.us/ea/wap.htm#> provides guidance for integrating energy efficient testing and improvements into installation and service procedures. This field guide shall be followed as applicable.
3. The Texas Weatherization Field Guide outlines procedures for improving the comfort, safety, durability and energy efficiency of homes through the Weatherization Assistance Program. This guide shall be followed as applicable and can be found at: <http://www.tdhca.state.tx.us/ea/wap.htm#>.
4. The City shall not be billed for materials transportation or delivery costs. Materials shall be new, and in good condition. The City shall not be charged for items that are damaged prior to, or during installation, or for wasted materials.
  - a. All weatherization materials shall be installed in accordance with manufacturers' specifications. The City shall pay only for those materials which meet applicable standards and which are acceptable and properly installed on eligible dwelling units.
  - b. It is the City's intent to secure a quoted (i.e. bid) price for all customary weatherization materials. Incidental items not included in the City's solicitation will be paid only upon advance request and approval, and if invoice showing actual purchase price is provided.
5. The Contractor shall furnish all labor pursuant to completion of weatherization activities. Additionally, the Contractor must designate an experienced, knowledgeable staff member to be present during the final dwelling unit inspection. An experienced practitioner must perform on-site supervision at all phases of the weatherization work. Contractor's field staff must be skilled and knowledgeable of all phases in residential energy conservation/weatherization services.
6. The Contractor must be able to understand energy audits produced through use of Nation Energy Audit software by City staff or other contracted staff.
7. Contractor shall have English speaking staff at each job site during the initial meeting with homeowner (unless the homeowner is non-English speaking).
8. The Contractor's staff must wear uniform shirts bearing the Contractor name or have identification badges visible at all times.
9. The Contractor responding to this RFQ must be familiar with the quality of work to be performed, and of materials required. Response to this RFQ shall be considered acceptance of this requirement.
10. The contractor will schedule all work with the homeowner as requested by the City.
11. The contractor is responsible for applying for and obtaining all applicable permits, and for obtaining final inspections for permitted work prior to submitting a job as complete.
12. The contractor is responsible for conducting a blower door test prior to submitting a job as complete. The blower door test must demonstrate that the target CFM reduction was met. If the target CFM reduction was not met, Contractor must consult with City staff to determine if additional work is required under a change order to meet the target CFM.
13. The contractor will begin work within the timeframe established by the City and work continuously on a unit after work is started until completion.
14. The contractor will use and document the use of Lead Safe Work practices as applicable. This includes photographic evidence of the use of Lead Safe Work practices.
15. The contractor will notify the City of any problems with work, material delivery, or any

special work not shown on the work write up.

16. Once a job is completed, the Contractor must remove all debris from the job site and dispose of same in a proper and responsible manner. The Contractor shall take all precautions necessary to protect all existing trees, shrubbery, plants, sidewalks, buildings, vehicles etc. in the area where work is being done, as well as the building covered by the contract, and shall rebuild, repair, restore, and make good at his own expense all injury and damage to the same which may result from work being carried on under this contract.
17. The total allowable materials and labor cost per weatherized dwelling unit shall be determined during the initial work write up performed by the City. Total dwelling unit costs may not exceed established program maximums of \$6,500 per household, excluding health and safety items, which may be in addition to the \$6,500 weatherization work. Work exceeding must be approved by TDHCA prior to the start of the work. Changes in the scope of work will be documented by a change order approved by the City. Activities eligible for funding by Atmos Energy will have an additional \$1,500 available per project to address energy savings measures.
18. The City shall not be charged separately for tools or equipment needed to perform weatherization work, for disposal of debris removed from the job site, for staff training or for fringe benefits.
19. The Contractor is responsible for any job-related illness or injury to workers in his/her employ and/or weatherization clients, and shall indemnify and hold harmless the City, the City weatherization staff and weatherization clients in the event an on-the-job illness or injury occurs.
20. The Contractor must submit itemized materials and labor cost statements for each weatherization dwelling unit completed. If Lead Safe Work Practices were required, photographic documentation acceptable to the City of Arlington shall be submitted with the invoice.
21. All weatherization work is performed on a reimbursement basis. No draws and/or advances shall be provided under this or any subsequent agreement. Payment for labor and materials shall be made only when the completed dwelling unit has passed the City's final dwelling unit inspection. If any work performed is not visible during the final inspection, Contractor must submit photographic evidence of work performed with the final invoice. To provide expedient processing of invoices and comply with the Texas Prompt Payment Law, invoices shall include Contractor name, Vendor ID, Purchase Order number, and date of invoice. Failure to provide this information could delay payment.
22. Each unit assigned pursuant to this contract must be completed in a timely and expeditious manner. The City shall provide a work schedule with the work write up identifying the timeframe for completion of work that shall ensure that its contractual obligations to TDHCA are met. Failure of Contractor to perform in accordance with said ***schedule shall be grounds for termination of the weatherization services agreement.***
23. ***The Contractor will report only fully completed homes to the City for final inspection. For projects reported as complete which have material omissions of work requested, the Contractor will be assessed \$25 per business day until the project is fully completed. The day the project is inspected and found to be incomplete will count as one day, regardless of whether the work is eventually completed that day.***
24. Contractor must correct any bona-fide materials and/or workmanship deficiency identified during the agency, TDHCA or DOE final dwelling unit inspection. Failure to take required corrective action within a reasonable time period (normally 5 working days) may result in termination of this agreement.
25. The Contractor must recognize the special needs and concerns of low-income, elderly and handicapped clients and must ensure that clients are at all time treated respectfully and courteously. Contractor and/or staff must conduct themselves in a professional manner at all times.
26. Contractor must respond to all complaints within one business day from the initial



- contact and resolve as soon as practicable.
27. The Contractor must retain all work and cost records for a minimum period of five (5) years after payment for the dwelling unit has been made and all other documentation to assure fair settlement of disputes or complaints that may arise, as well as to fulfill federal audit requirements.
  28. The Weatherization Assistance Program is funded from federal and other sources. Any known or suspected incident of fraud or program abuse involving Contractor or the Contractor's staff will be reported to the appropriate state or federal investigative body or official.
  29. The Contractor must meet the Copeland "anti-kickback" requirements and must provide assurance of the same.
  30. The Contractor must meet Contract Work Hours & Safety Standards Act requirements and must provide assurance of same.
  31. Contractor must provide evidence of liability and pollution occurrence insurance.
  32. Contractor must comply, as applicable, with the attached ARRA Supplements and Compliance with State and Federal Regulations. ARRA Supplements are only applicable to projects funded by the TDHCA.
  33. Contractor must attend all Weatherization Assistance Program training mandated when provided by the TDHCA Training Academy. Training is provided at no cost, but any travel costs are the responsibility of Contractor.
  34. Contractor will perform criminal background checks on all workers/employees and subcontractors.
  35. Contractor will ensure all workers/employees and subcontractors providing work under this RFQ are the certified in Lead Safe Work Practices. Contractor shall ensure a qualified Lead Safe Renovator is present on jobs requiring lead safe work practices.
  36. Contractor is responsible for providing City with a weekly work schedule identifying the date contractor will be on each job site. This is necessary for City to perform quality assurance and Davis Bacon interviewing.

## ARRA SUPPLEMENT

Work performed under this Contract will be funded, in whole or in part, with funds appropriated through the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5 (the "Recovery Act" or "ARRA"). The Recovery Act's purposes are to stimulate the economy and to create and retain jobs.

The following supplemental terms and conditions apply to the work performed under this Contract. In the event of conflict between the other terms and conditions of this Contract and the ARRA Supplement, the terms and conditions of this ARRA Supplement shall govern.

The Contractor shall cooperate with the City with respect to the City's reporting requirements under Section 1512 of the Recovery Act, as such requirements may be amended or clarified by law or regulation, by providing any information requested by the City or by other authorized federal or State authorities related to such reporting requirements.

The Contractor must comply with all requirements of ARRA. If the Contractor believes there is any inconsistency between ARRA requirements and current contract requirements, the issues will be referred to the Contracting Officer for reconciliation.

Be advised that special provisions may apply to projects funded by ARRA relating to:

- ☐ Reporting, tracking and segregation of incurred costs;
- ☐ Reporting on job creation and preservation;
- ☐ Publication of information on the Internet;
- ☐ Protecting whistleblowers; and
- ☐ Requiring prompt referral of evidence of a false claim to the Inspector General.

### Wage Rates

Pursuant to Section 1606 of the Recovery Act, all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government pursuant to ARRA shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code. With respect to the labor standards specified in this section, the Secretary of Labor shall have the authority and functions set forth in Reorganization Plan numbered 14 of 1950 (64 Stat. 1267, 5 U.S.C. App.) and section 3145 of title 40 United States Code. See 2 CFR §§176.80 et seq. See also <http://www.dol.gov/whd/recovery/dbsurvey/weatherTX.htm> (re Davis Bacon). All wages paid must comply with the current, applicable wage rate: Department of Labor S2009-TX-001.

### Publication

Information about this Contract will be published on the Internet, including on the website [www.recovery.gov](http://www.recovery.gov), maintained by the Recovery Accountability and Transparency Board (the "Board"). The Board may exclude posting contractual or other information on the website on a case-by-case basis when necessary to protect national security or to protect information that is not subject to disclosure under sections 552 and 552a of title 5, United States Code.

### Registration Requirements

Contractors and all first-tier subcontractors shall obtain a Data Universal Numbering System ("DUNS") number (or update the existing DUNS record), and register with the Central Contractor Registration ("CCR") database at <http://www.ccr.gov>.

## Whistleblower Protections Under ARRA

- (a) Section 1553 of the Recovery Act provides certain protections for whistleblowers.
- (b) Pursuant to Section 1553(e), the Contractor shall post notice of the rights and remedies for whistleblower protections provided under Section 1553. Specifically, the Contractor shall post Section 1553 itself, which is attached to this Supplement.
- (c) The Contractor shall include the substance of this clause including this paragraph (c) in all subcontracts.

## Accounts, Records, and Inspection

- (a) Accounts. The Contractor shall maintain a separate and distinct set of accounts, records, documents, and other evidence showing and supporting: all allowable costs incurred; collections accruing to the Contractor in connection with the work under this Contract, other applicable credits, negotiated fixed amounts, and fee accruals under this Contract; and the receipt, use, and disposition of all Government property coming into the possession of the Contractor under this Contract. The system of accounts employed by the Contractor shall be satisfactory to the City and in accordance with generally accepted accounting principles consistently applied.
- (b) Inspection and audit of accounts and records. All books of account and records relating to this Contract shall be subject to inspection and audit by the City, the Federal Government, or their designees at all reasonable times, before and during the period of retention provided for in paragraph (d) of this clause, and the Contractor shall afford the City or the Federal Government proper facilities for such inspection and audit.
- (c) Audit of subcontractors' records. The Contractor also agrees, with respect to any subcontracts (including fixed-price or unit-price subcontracts or purchase orders) where, under the terms of the subcontract, costs incurred are a factor in determining the amount payable to the subcontractor of any tier, to either conduct an audit of the subcontractor's costs or arrange for such an audit to be performed by the cognizant government audit agency through the contracting officer.
- (d) Disposition of records. Except as agreed upon by the City, the Government and the Contractor, all financial and cost reports, books of account and supporting documents, system files, data bases, and other data evidencing costs allowable, collections accruing to the Contractor in connection with the work under this Contract, other applicable credits, and fee accruals under this Contract, shall be the property of the City and/or the Government, and shall be delivered to the City, the Government or otherwise disposed of by the Contractor either as the contracting officer may from time to time direct during the progress of the work or, in any event, as the contracting officer shall direct upon completion or termination of this Contract and final audit of accounts hereunder. Except as otherwise provided in this Contract, all other records in the possession of the Contractor relating to this Contract shall be preserved by the Contractor for a period of 6 years after final payment under this Contract or otherwise disposed of in such manner as may be agreed upon by the Government and the Contractor.
- (e) Reports. The Contractor shall furnish such progress reports and schedules, financial and cost reports, and other reports concerning the work under this Contract as the contracting officer may from time to time require.
- (f) Inspections. The City and the Federal Government shall have the right to inspect the work and activities of the Contractor under this Contract at such time and in such manner as they shall deem appropriate.
- (g) Subcontracts. The Contractor further agrees to require the inclusion of provisions substantively the same to those in paragraphs (a) through (g) and paragraph (h) of this clause in all

subcontracts (including fixed price or unit-price subcontracts or purchase orders) of any tier entered into hereunder where, under the terms of the subcontract, costs incurred are a factor in determining the amount payable to the subcontractor.

(h) Comptroller General, Inspector General.

(1) Pursuant to Section 902 of the Recovery Act, the Comptroller General of the United States and his representatives are authorized to: 1) examine any records of the Contractor or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or subcontract, and 2) interview any officer or employee of the contractor or any of its subcontractors regarding such transactions.

(2) Section 1515(a) of the Recovery Act authorizes any representative of the Inspector General of a relevant Federal agency to: (1) examine any records of the Contractor and any of its subcontractors, as well as the grantee or any State or local agency administering the Contract, that pertain to, and involve transactions relating to, the Contract or subcontract; and (2) interview any officer or employee of the Contractor, grantee, subgrantee, or agency regarding such transactions.

(i) Pursuant to the regulations promulgated at 2 CFR Part 176, detailed information required by the Federal Funding Accountability and Transparency Act of 2006, as amended (the "Transparency Act") must be provided. This information includes, but is not limited to the items listed below. The Contractor shall provide any information required by the contracting officer to meet this obligation.

1. The name of the entity receiving the award;
2. The amount of the award;
3. The transaction type;
4. The funding agency;
5. The Catalog of Federal Domestic Assistance number;
6. The program source;
7. The location of the entity receiving the award, including four data elements for the city, State, Congressional district, and country;
8. The location of the primary place of performance under the award, including four data elements for the city, State, Congressional district, and country;
9. A unique identifier of the entity receiving the award;
10. A unique identifier of the parent entity of the recipient, should the recipient be owned by another entity; and
11. The names and total compensation of the five most highly compensated officers of the company if it received (1) 80% or more of its annual gross revenues in Federal awards; and (2) \$25M or more in annual gross revenue from Federal awards.

#### **Buy American – Requirements & Waivers for ARRA funded contracts.**

**General Bid Requirements and Definitions** The American Recovery and Reinvestment Act of 2009 ("ARRA"), Section 1605, prohibits the use of funds appropriated or otherwise made available under ARRA for a project for the construction, alteration, maintenance or repair of a public building or public work unless all of the iron, steel and manufactured goods used in the project are produced in the United States. ARRA mandates that this Buy American provision be applied in a manner consistent with United States obligations under international agreements. Waivers of these requirements may be granted by the Federal government under three circumstances:

- (a) Applying the domestic preference would be inconsistent with the public interest.
- (b) Iron, steel, or relevant manufactured goods are not produced in the United States in sufficient and reasonably available quantities and of a satisfactory quality; or
- (c) Inclusion of iron, steel and manufactured goods produced in the United States will increase the cost of the overall project by more than 25 percent.

Regulations have been issued by the federal Office of Management and Budget at 74 FR 18449, 18452 (April 23, 2009) clarifying and interpreting the above provisions and describing the waiver process in detail. Although these regulations are "interim final guidance," and final guidance will be issued after a comment period, the regulations (which create a new Part 176 to Title 2 of the Code of Federal Regulations) became effective on April 23, 2009.

The requirement that "production" of the iron or steel used in the project occur in the United States means "that all manufacturing processes must take place in the United States, except metallurgical processes involving refinement of steel additives. These requirements do not apply to iron or steel used as components or subcomponents of manufactured goods used in the project." 2 CFR §176.70(a)(i). In addition, there is no requirement with regard to the origin of components or subcomponents of manufactured goods used in the project, as long as the manufacturing occurs in the United States. 2 CFR §176.70(a)(ii).

The phrase "manufactured good" is defined as a good brought to the construction site for incorporation into the building or work that has been -- (i) Processed into a specific form and shape; or (ii) Combined with other raw material to create a material that has different properties than the properties of the individual raw materials. 2 CFR §§176.140(a)(1) and 176.160(a).

**REQUIREMENTS FOR BIDDERS.** In order for a bidder to comply with the requirements of ARRA, he or she must submit a bid based on permanently incorporating only iron, steel and manufactured goods produced in the United States in the construction of this project, except if the City has received a waiver prior to bidding and except to the extent provided for under the International Agreements section, below.

**BUY AMERICAN WAIVERS.** As stated above, waivers of the Buy American requirement may be requested by the City or the State (where the ARRA funds pass through a State agency) to the Federal agency awarding the funds if it can be demonstrated that (1) the use of domestic iron, steel or manufactured goods would be inconsistent with the public interest, (2) such materials and products are not produced in the United States in sufficient and reasonably available quantities and of satisfactory quality, or (3) inclusion of iron, steel and manufactured goods produced in the United States would increase the cost of the overall project by more than 25 percent.

If a bidder believes that iron, steel or manufactured products produced in the United States may be unavailable, he or she should first determine exactly which such item required by the contract specifications is not produced in the United States in sufficient and reasonably available quantities and of a satisfactory quality. Next, the bidder should ascertain if a determination of unavailability for such item has already been made by the Federal government. The items that have already been determined to be unavailable are listed in the Federal Acquisition Regulation, 48 CFR 25.104(a), which is made applicable to ARRA-funded contracts by 2 CFR 176.80(a)(1). If no waiver has previously been granted, the bidder must contact the City agency as soon as possible so that a waiver can be applied for and obtained by the City or the State prior to the bid opening date. If no action is taken on a waiver request based on unavailability by the bid deadline, the bid opening may need to be postponed. Bidders should also note that, for items that have already been determined to be unavailable, the regulation set forth at 2 CFR 176.80(a)(1) makes applicable the procedures set forth in 48 CFR 25.103(b)(1). Under those procedures, the prior determination of unavailability does not apply if the City agency learns at any time prior to the date that bids are due that an item on the list in 48 CFR 25.104(a) is available domestically in sufficient and reasonably available commercial quantities of a satisfactory quality to meet the requirements of the solicitation. In such event, the agency will send out an addendum to this solicitation.

If a bidder believes that the cost of domestic iron, steel and manufactured goods will increase the cost of the overall project by more than 25%, the bidder, in addition to submitting a bid based on incorporating only domestic iron, steel and manufactured goods, may also submit a bid based upon being allowed to permanently incorporate foreign iron, steel or manufactured goods into the work of the contract. If the bidder chooses to submit such a bid, the bidder should purchase an additional bid book for this contract and legibly print the following in ink on the bid cover and at the

bottom of the proposal sheet which contains the phrase "Total gross sum written in words": TOTAL BID BASED UPON USING FOREIGN IRON, STEEL OR MANUFACTURED GOODS.

When bids are submitted based upon domestic and foreign iron, steel or manufactured goods, both bids shall be submitted in the same envelope.

If, post-award, the Contractor believes there exists the basis for a waiver, the Contractor may submit a waiver request to the Engineer. The request shall include copies of all documentation verifying the unavailability of the material or product, and/or justification of the application for a waiver. Final approval of a request for a Buy American waiver request will be made by the relevant Federal agency.

**AWARD OF CONTRACT.** Award of this contract will be made based on best value to the City. Price is evaluated based upon the bidder who submits the lowest total bid based upon furnishing domestic iron, steel and manufactured goods, unless such total bid exceeds the lowest total bid based upon furnishing foreign iron, steel or manufactured goods by more than 25 percent, in which case award will be made to the lowest responsible bidder based upon furnishing foreign iron, steel or manufactured goods provided that a waiver of the Buy American requirements is approved by the Federal government.

**CONTROL OF MATERIALS.** All items, regardless of origin, shall comply with their individual specification requirements. In the event the contract is awarded based upon using only domestic iron, steel and manufactured goods, the Contractor must supply only domestic iron, steel or manufactured goods and will be paid the domestic iron, steel or manufactured goods bid prices. The Contractor will be responsible for ensuring that the domestic iron, steel or manufactured goods are supplied in conformance with the above referenced laws. Such responsibility extends to informing all affected subcontractors and material suppliers of these specific requirements and ascertaining that iron, steel or manufactured goods being supplied are in conformance with the standard specifications.

In the event that the contract is awarded based upon being allowed to permanently incorporate foreign iron, steel or manufactured goods in the work, the contractor may supply either domestic or foreign iron, steel or manufactured goods and will be paid the foreign iron, steel or manufactured goods bid prices.

**INTERNATIONAL AGREEMENTS.** As stated, ARRA mandates that the Buy American provision be applied in a manner consistent with United States obligations under international agreements. Under the regulations, the Buy American requirements shall not be applied where the iron, steel or manufactured goods used in the project are from a party to an international agreement and the award recipient is required under an international agreement to treat the goods and services of that party the same as domestic goods and services. This obligation (to treat foreign goods equally) shall only apply to projects with an estimated value of \$7,443,000 or more and to projects that are not specifically excluded from the application of the relevant international agreements. See 2 CFR §176.90 and the appendix to Subpart B of 2 CFR Part 176. The effect of these agreements will depend on the materials and products required in the performance of the specific contract and whether an entity that is a party to an international agreement (e.g., the State of New York) is the source of the ARRA funds to the City.



## COMPLIANCE WITH STATE AND FEDERAL REGULATIONS

This Contract is entered into subject to and to be construed, governed, and enforced under all applicable State of Texas and federal laws. Specifically, Weatherization Assistance Program contracts are subject to:

- For contracts in excess of \$10,000, compliance with Executive Order 11375 Amending Executive Order 11245, "Equal Employment Opportunity", Office of Management and Budget Circular A 110, Appendix A;
- The Copeland "anti-kickback" Act, Office of Management and Budget Circular A110, Appendix A;
- Contractor's employees, officers, and/or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from subcontractors, or potential subcontractor, 10 T.A.C.5.10;
- Contractors shall establish internal controls and procedures to prevent fraud and abuse and detect and correct incidents of waste, fraud, and abuse and notify City of any such fraud and abuse, 10 T.A.C.5.10;
- Contractor may not discriminate against any employee or other person who reports a violation of the terms of this contract or of any law or regulation to Department or to any appropriate law enforcement authority, if the report is made in good faith, 10 T.A.C.5.10;
- Any alterations, additions, or deletions to the terms of the contract which are required by changes in federal law and regulations or state statute are automatically incorporated into the contract without written and administrative code amendment hereto, and shall become effective on the date designated by such law and or regulation; and any alterations, additions, or deletions to the terms of the contract shall be amended hereto in writing and executed by both parties to the contract, 10 T.A.C.5.10;
- Contractor represents that it possesses the practical ability and the legal authority to enter into the contract, receive and manage the funds authorized by the contract and to perform the services contractor has obligated itself to perform under the contract.
  - The person signing the contract on behalf of the contractor warrants that he/she has been authorized by the contractor to execute the contract on behalf of the contractor and to bind the contractor to all terms set forth in the contract.
  - The City shall have the right to suspend or terminate the contract if there is a dispute as to the legal authority of either the contractor or the person signing the contract to enter into the contract or to render performances thereunder. Should such suspension or termination occur, the contractor is liable to the City for any money it has received for performance of provisions of the contract, 10 T.A.C. 5.10
- Prohibited political activity
  - None of the funds provided under this Contract shall be used for influencing the outcome of any election, or the passage or defeat of any legislative measure. This prohibition shall not be construed to prevent any official or employee of contractor from furnishing to any member of its governing body, upon request, or to any other local or state official or employee or to any citizen information in the hands of the employee or official not considered under law to be confidential information. Any action taken against an employee or official for supplying such information shall subject the person initiating the action to immediate dismissal from employment
  - No funds provided under this Contract may be used directly or indirectly to hire employees or in any other way fund or support candidates for the legislative, executive, or judicial branches of government of Contractor, the State of Texas, or the United States.
  - If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Contract, Contractor shall complete and submit a Certification Regarding Lobbying form in accordance with its instructions. No state funds may be given to persons who are required to register under TX Government Code ANN.305.



## BIDDERS QUESTIONNAIRE

*If additional pages are required for answers, please state circumstances on an "attachment" with the coordinating/identifying number to response.*

Bidder's Name: \_\_\_\_\_

Bidder's Local Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email \_\_\_\_\_

Number of years in this type of service? \_\_\_\_\_

Has your business operated under any other names? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what name(s): \_\_\_\_\_, and explain  
circumstances of the change: \_\_\_\_\_

\_\_\_\_\_

What constitutes your normal business days and working hours:

\_\_\_\_\_ Weekdays

\_\_\_\_\_ Weekends

Do you currently hold any municipality contracts: Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please indicate below:

\_\_\_\_\_

Do you have cooperative contracts with said municipalities? If yes, please list agency and Bid/Contract no.

\_\_\_\_\_

\_\_\_\_\_

Approximately what percentage of work performed by your company over the past five years was in municipality? \_\_\_\_\_

Please identify any Weatherization specific training your staff has attended in the last 24 months. Please include only training for staff who will be assigned work under this contract. Include Building Performance Institute training/certification, TDHCA Weatherization, Advanced Weatherization, HVAC training, Lead Safe Renovator training, etc. Attach additional sheets if necessary.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please identify supervisory staff who will be performing work under this contract, their qualifications, years experience, and training completed in the past 24 months. Please note only supervisory staff identify here will be permitted to supervise work under this contract unless City approval for additional staff is obtained. Attach additional sheets as necessary.

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**2. Claims, Suits, and Damages** If so to any answer, please explain on separate sheet of paper.

A. Has your company ever failed to complete any work awarded to it?

Yes\_\_\_\_\_ No\_\_\_\_\_

Has your company ever been assessed liquidated damages for failure to comply with contractual obligations? Yes\_\_\_\_\_ No\_\_\_\_\_

Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers? Yes\_\_\_\_\_ No\_\_\_\_\_

B. Have there been any judgments, claims, arbitration proceedings or suits settled against your organization or its officers over the past five years? Yes\_\_\_\_\_ No\_\_\_\_\_

C. Is your company currently prohibited from doing business in any state?

Yes\_\_\_\_\_ No\_\_\_\_\_

D. Have any leases, contracts or agreements for services held by your firm ever been canceled or terminated before the end of the term by either party? Yes\_\_\_\_\_ No\_\_\_\_\_

E. Has your company ever been debarred either by the State of Texas, or Federally?

Yes\_\_\_\_\_ No\_\_\_\_\_

a. Has your company ever been listed on the EPLS? Yes\_\_\_\_\_ No\_\_\_\_\_

Name of person(s) to contact when placing an order related to this contract:

Name/Title: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

Name/Title: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

*The undersigned swears to the truth and accuracy of all statements and answers contained herein:*

COMPANY NAME: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE

**COMPANY /REFERENCES** - List a minimum of three references that have received goods or services, similar to those requested in this bid, within the past twenty-four months:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone no: \_\_\_\_\_ Fax no: \_\_\_\_\_

Email: \_\_\_\_\_

Contact/Title: \_\_\_\_\_

Years in Business: \_\_\_\_\_

Signature: \_\_\_\_\_

**PROJECT HISTORY**

**1. Project Name:** \_\_\_\_\_

Description/ Scope of Work (what product/service did you provide): \_\_\_\_\_

\_\_\_\_\_

Company's Responsibilities: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Contracted by: \_\_\_\_\_

Project Manager/Superintendent of hiring agency/ company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Location: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

**2. Project Name:** \_\_\_\_\_

Description/ Scope of Work (what product/service did you provide): \_\_\_\_\_

\_\_\_\_\_

Company's Responsibilities: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Contracted by: \_\_\_\_\_

Project Manager/Superintendent of hiring agency/ company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Location: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

**3. Project Name:** \_\_\_\_\_

Description/ Scope of Work (what product/service did you provide): \_\_\_\_\_

Company's Responsibilities: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Contracted by: \_\_\_\_\_

Project Manager/Superintendent of hiring agency/ company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Location: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

**4. Project Name:** \_\_\_\_\_

Description/ Scope of Work (what product/service did you provide): \_\_\_\_\_

Company's Responsibilities: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Contracted by: \_\_\_\_\_

Project Manager/Superintendent of hiring agency/ company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Location: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

The undersigned swears to the truth and accuracy of all statements and answers contained herein:

COMPANY NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

## REFERENCES - Organizations

List any municipalities or non-profits for which your organization has acted as a Weatherization Contractor in the past twenty-four months.

1. Organization Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Average number of units weatherized per month: \_\_\_\_\_

Total Dollar volume of weatherization work performed in the past 12 months: \_\_\_\_\_

Are you currently performing weatherization work under this contract: Yes\_\_\_\_ No\_\_\_\_

Description of project or work completed:

\_\_\_\_\_  
\_\_\_\_\_

2. Organization Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Average number of units weatherized per month: \_\_\_\_\_

Total Dollar volume of weatherization work performed in the past 12 months: \_\_\_\_\_

Are you currently performing weatherization work under this contract: Yes\_\_\_\_ No\_\_\_\_

Description of project or work completed:

\_\_\_\_\_  
\_\_\_\_\_

3. Organization Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Average number of units weatherized per month: \_\_\_\_\_

Total Dollar volume of weatherization work performed in the past 12 months: \_\_\_\_\_

Are you currently performing weatherization work under this contract: Yes\_\_\_\_\_ No\_\_\_\_\_

Description of project or work completed:

\_\_\_\_\_

\_\_\_\_\_

(Attached additional sheets as necessary.)



## **SUBCONTRACTORS**

Provide the following for subcontractors proposed to be used under this contract. Please note that no additional subcontractors can be utilized under this contract without the consent of the City. Use additional sheets as necessary.

### **Electrical Contractor**

Company Name: \_\_\_\_\_

Individual name: \_\_\_\_\_

TDRL License No.: \_\_\_\_\_

Classifications: \_\_\_\_\_

(Master, journeyman, apprentice)

License issue and expiration: \_\_\_\_\_

Years experience: \_\_\_\_\_

Years working as subcontractor for your firm: \_\_\_\_\_

### **Plumbing Contractor**

Company Name: \_\_\_\_\_

Individual name: \_\_\_\_\_

TX State Board Plumbing  
Examiners License Number.: \_\_\_\_\_

Classifications: \_\_\_\_\_

(Master, journeyman, apprentice)

License issue and expiration: \_\_\_\_\_

Years experience: \_\_\_\_\_

Years working as subcontractor for your firm: \_\_\_\_\_

### **HVAC Contractor**

Company Name: \_\_\_\_\_

Individual name: \_\_\_\_\_

License No.: \_\_\_\_\_

License Classifications: \_\_\_\_\_

License issue and expiration: \_\_\_\_\_

Years experience: \_\_\_\_\_

Years working as subcontractor for your firm: \_\_\_\_\_

**FOR MINORITY AND/OR WOMAN OWNED  
BUSINESS ENTERPRISES  
(To be completed only if applicable)**

Minority and/or Woman Owned Business Enterprises are encouraged to participate in Arlington's procurement process. In order to be identified as a Qualified Minority and/or Woman Owned Business Enterprise in the City of Arlington, this form, along with a copy of your certification, must be returned to the City of Arlington Purchasing Division. You should return these documents with this response, or if you have already submitted this form and a copy of your certification to the Purchasing Division, it is not necessary to re-send certification.

**COMPANY NAME:** \_\_\_\_\_

**REPRESENTATIVE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY, STATE, ZIP:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**TELEPHONE NO.:** \_\_\_\_\_ **FAX NO.:** \_\_\_\_\_

**INDICATE ALL THAT APPLY**

\_\_\_\_\_ Minority Owned Business Enterprise

\_\_\_\_\_ Woman Owned Business Enterprise

---

**MINORITY STATUS:** Has this firm been certified as a minority, women or disadvantaged business enterprise by any governmental agency?

\_\_\_\_ Yes      No \_\_\_\_ if yes, please specify government agency:

\_\_\_\_\_

Date of certification: \_\_\_\_\_

The above information is for information only. The City of Arlington encourages minority business participation; however no preferences shall be given.



**CITY OF ARLINGTON**

**COOPERATIVE PURCHASING FORM**

Should other Government Entities decide to participate in this contract, would you, the Vendor, agree that all terms, conditions, specifications, and pricing would apply?

Yes\_\_\_\_\_

No\_\_\_\_\_

If you, the Vendor checked yes, the following will apply: Government entities utilizing Inter-Governmental Contracts with the City of Arlington will be eligible, but not obligated, to purchase materials/services under this contract(s) awarded as a result of this bid. All purchases by Governmental Entities other than the City of Arlington will be billed directly to that Governmental Entity and paid by that Governmental Entity. The City of Arlington will not be responsible for another Governmental Entity's debts. Each Governmental Entity will order their own material/service as needed.

**Provide Information regarding other Coop-Contract you hold:**

Cooperative Agency	Point of Contract	Phone Number/ Email	Coop Contract No.

### Bidder's Acknowledgement

The Bidder acknowledges that in order to be considered for award, all documents listed below are a requirement at time of bid submittal. If any one, or combinations of documents are not attached at time of bid, the City may not consider the Bidder for award.

- ☐ Cover Sheet with authorized signatures
- ☐ Quotation Form, executed with authorized signature
- ☐ Bid Bond, if required
- ☐ W-9 (October 2007 or later revision) "Request for Taxpayer Identification and Certification"
- ☐ Proof of Insurance on Acord form
- ☐ Bidder's Questionnaire
- ☐ References
- ☐ Subcontracting Form including references, workmanship form and Acord Insurance Form, if applicable
- ☐ Specifications for the material offered
- ☐ MWBE Form, if applicable
- ☐ No Bid Sheet, if applicable
- ☐ License or certification documentation to sell said goods(s)/service(s)

The bidder agrees to comply with all federal, state, and local laws, statues, ordinances, rules and regulations, and the orders and decrees of any court or administrative bodies or tribunals in any matter affecting the performance of the purchase order, including if applicable, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, prompt payment, and licensing laws and regulations. The vendor shall maintain all required licenses, certifications, etc. throughout the term of the purchase order. When required, the vendor shall furnish The City with satisfactory proof of its compliance,

Bidder agrees that this document shall become the final contract and shall be legally bound by the bid document including all terms, conditions, specifications, and attachments contained in the Invitation for Bids.

Bidder acknowledges that the individual signing the bid document for the Bidder has the authority to contractually and legally bind Bidder to the bid document, and all terms, conditions, specifications, and attachments contained herein.

Bidder understands and agrees that this is a requirements contract, and that the City shall have no obligation to the Contractor if no supplies or services are required. Bidder further understands and agrees that the City may require services in excess of the estimated annual Contract amount, and that the quantity actually used whether in excess of, or less than, the estimated annual Requirements Contract amount and the quantity actually used shall not give rise to any claim for compensation other than the total of the unit prices in the Contract for the quantity actually used.

Once this Invitation for Bids documents have been signed, and received by the Purchasing Department of the City of Arlington, Bidder will not be allowed to change, alter, amend or withdraw their bid except with the express permission of the Purchasing Manager or in accordance to law.

If the award is divided among or between vendors, written notification will be given to each vendor of the specific items covered on their respective contracts.

**By signing this Acknowledgement, I, the Bidder, agrees to be bound by the terms and conditions, insurance requirements, all attachments, and statements of this Bid herein.**

Company Name \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_  
Title \_\_\_\_\_ Date \_\_\_\_\_

**SUPPLIER CODE OF ETHICS**  
**City of Arlington, Texas**

The City of Arlington, Texas, is committed to a procurement process that fosters fair and open competition, as we are governed by the highest ideals of honor and integrity in order to merit public respect and confidence in the spending of public dollars.

To achieve these goals, the following ethical principles shall govern each Supplier who seeks to do business with the City.

Each Supplier **shall not**:

- Engage in collusive bidding or practices, price fixing, price discrimination, or make an agreement with any other competing Supplier for the purpose of restricting competition.
- Disclose pricing or quotes in submitted bids or proposals, directly or indirectly, to any other competing Supplier prior to the closing date for bids or proposals.
- Make any attempt to induce or coerce any other individual/entity to submit or refrain from submitting a bid or proposal.
- Under any circumstances, offer or give directly or indirectly, any gifts, gratuities, or other things of value to a City employee or family member, consultant or contractor in connection with the bid or proposal, which might influence or appear to influence purchasing decisions.
- Initiate, negotiate, or render an offer of employment to any City employee who is directly involved with, or personally participating on behalf of the City with respect to any procurement or other matter involving the Supplier.

Each Supplier **shall**:

- Disclose any transaction or participation of any individual in an operational situation that presents a conflict of interest.
- Completely perform any awarded contract, at the contracted price, according to the terms set forth in the contract, and will submit timely and accurate invoices for goods and/or services performed.

Violation of any provision of this Supplier's Code of Ethics, may render the Supplier non-responsible, debarred, or in material breach of the contract, which could result in criminal or civil penalties under the State or Federal Law.

**CITY OF ARLINGTON  
STANDARD TERMS AND CONDITIONS**

- 1. APPLICABLE LAW** - This Contract is entered into subject to the Charter and ordinances of the City of Arlington, as they may be amended from time to time, and is subject to and is to be construed, governed, and enforced under all applicable State of Texas and federal laws. The parties to this contract agree and covenant that for all purposes, including performance and execution, that this contract will be enforceable in Arlington, Texas; and that if legal action is necessary to enforce this contract, exclusive venue will lie in Tarrant County, Texas.
- 2. INDEPENDENT CONTRACTOR** - Contractor shall operate hereunder as an independent contractor and not as an officer, agent, servant or employee of City. Contractor shall have exclusive control of, and the exclusive right to control, the details of its operations hereunder, and all persons performing same, and shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and consultants.
- 3. ASSIGNMENT** - The Contractor shall not sell, assign, transfer or convey any interest in this contract in whole or in part without the prior written consent of the City of Arlington. No assignment, transfer or conveyance under this contract will be effective without the prior written consent of the City.
- 4. CONFLICT OF INTEREST** – The Contractor covenants and agrees that Contractor and its officers, employees, and agents will have no interest, including personal financial interest, and will acquire no interest, either directly or indirectly, which will conflict in any manner with the performance of the services called for under this Contract. No officer or employee of the City shall have a financial interest, direct or indirect, in any contract with the City, or be financially interested, directly or indirectly, in the sale to the City of any land, materials, supplies or services, except on behalf of the City or in compliance with the provisions of the City of Arlington Personnel Policies and Procedures Manual. Any violation of this provision shall render this contract voidable at the discretion of the City.
- 5. SEVERABILITY** - In case any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this contract, and this contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 6. MODIFICATIONS** - This contract can be modified only by written agreement of the parties.
- 7. REMEDIES** - No right or remedy granted herein or reserved to the parties is exclusive of any right or remedy herein by law or equity provided or permitted; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this contract may be waived without consent of the parties. Forbearance or indulgence by any party shall not constitute a waiver of any covenant or condition to be performed pursuant to this contract.
- 8. TARGET ARLINGTON** – In performing this contract, Contractor agrees to use diligent efforts to purchase all goods and services from Arlington businesses whenever such goods and services are comparable in availability, quality, and price.
- 9. M/WBE** – As a matter of policy with respect to the City of Arlington projects and procurements, City of Arlington also encourages the use, if applicable, of qualified contractors, subcontractors and suppliers where at least fifty-one percent (51%) of the ownership of such contractor, subcontractor or supplier is vested in racial or ethnic minorities or women. In the selection of subcontractors, the Contractor agrees to consider this policy and to use its reasonable and best efforts to select and employ such company and persons for work on this contract.

- 10. PAYMENT TERMS** - All payment terms shall be Net 30, and payments shall be made on approved invoices in accordance with the Texas Prompt Payment Act.
- 11. TAXES** - The City of Arlington is exempt from Federal Excise and State Sales taxes. Taxes must not be included in bid pricing. Tax exemption certificates will be prepared and executed by the City's Purchasing Division and furnished upon request.
- 12. FUNDING** - Contractor recognizes that the continuation of any contract after the close of any given fiscal year of the City of Arlington, which fiscal year ends on September 30 of each year, shall be subject to Council budget approval of the City of Arlington providing for or covering such contract item as an expenditure therein. The City does not represent that said budget item will actually be adopted as this determination is within the sole discretion of the City Council. Should funding not be approved by the City Council for any given budget year during the contract term, the contract will terminate and become null and void.
- 13. F.O.B. DELIVERED AND DAMAGES** - Prices bid and quoted shall always be Freight On Board (F.O.B.) Delivered, to Municipal Facility, Arlington, Texas, and shall include all freight, delivery and packaging costs. The City of Arlington assumes no liability for goods damaged while in transit and or delivered in a damaged or unacceptable condition. The Contractor shall be responsible for and handle all claims with carriers, and in case of damaged goods shall ship replacement goods immediately upon notification by the City of damage.
- 14. CONTRACTOR TO PACKAGE GOODS** - Contractor will package goods in accordance with good commercial practice. Each shipping container, shall be clearly and permanently marked as follows: (a) Contractor's name and address; (b) Consignee's name, address and purchase order or purchase change order number; (c) Container number and total number of container, e.g., box 1 of 4 boxes; and (d) Number of the container bearing the packing slip. Contractor shall bear cost of packaging unless otherwise provided. Goods shall be suitably packed to secure lowest transportation costs and to conform to requirements of common carriers and any applicable specifications. City's count or weight shall be final and conclusive on shipments not accompanied by packing list.
- 15. PLACE OF DELIVERY** - The place of delivery shall be set forth in the block of the purchase order or purchase change order entitled "Ship to."
- 16. TITLE AND RISK OF LOSS** - The title and risk of loss of goods shall not pass to the City of Arlington until the City actually receives and takes possession of the goods at the point(s) of delivery, after inspection and acceptance of goods.
- 17. FORCE MAJEURE** - Contractor shall not be liable for delay in delivery or performance when such delay is due to factors beyond its control, including but not limited to, explosions, governmental regulations, court orders or decrees, or acts of nature such as flood, wind, earthquake, tornado or hurricane. If the Contractor is unable to perform any of its obligations as a result of force majeure, Contractor shall immediately give written notice to the Purchasing Division of the date of inception of the force majeure condition and the extent to which it will affect performance.
- 18. RIGHT OF INSPECTION** - City shall have the right to inspect the goods upon delivery before accepting them. Contractor shall be responsible for all charges for the return to Contractor of any goods rejected as being nonconforming under the specifications.



- 19. RIGHT TO AUDIT** - Contractor agrees that the City shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine any directly pertinent books, documents, papers and records of the Contractor involving transactions relating to this Contract. Contractor agrees that the City shall have access, during normal working hours, to all necessary Contractor facilities, and shall be provided adequate and appropriate workspace, in order to conduct audits in compliance with the provisions of this section. The City shall give Contractor reasonable advance notice of intended audits.
- 20. PRICE WARRANTY** - The price to be paid by the City shall be that contained in Contractor's bid, which Contractor warrants to be no higher than Contractor's current prices on orders by others for products of the kind and specification covered by this contract for similar quantities under like conditions and methods of purchase. In the event Contractor breaches this warranty, the prices of the items shall be reduced to Contractor's current prices on orders by others, or in the alternative upon City's option, City shall have the right to cancel this contract without liability to Contractor for breach or for Contractor's actual expense.
- 21. WARRANTY SERVICE CLAUSE** - Under the terms of the warranties which arise from these contract documents and/or by the terms of any applicable special warranties required by the contract documents, if any of the work in accordance with this contract is found to not be in accordance with the requirements of the contract documents, the Contractor shall correct such work promptly after receipt of written notice from the City of Arlington or the architect, engineer or other entity as the contract documents may provide. This obligation shall survive acceptance of the work under the contract and termination of the contract. In order to facilitate a prompt response, Contractor agrees to provide for warranty service to the extent practical, from local businesses, including goods and services, when such goods and services are comparable in availability, quality and price. If Contractor fails within a reasonable time after written notice to correct defective work or to remove and replace rejected work, or if Contractor fails to perform the work in accordance with the contract documents, or if Contractor fails to comply with any provision in the contract document, either the City of Arlington or its designee may, after seven (7) days written notice to Contractor, correct and remedy any such deficiency.
- 22. NEW MATERIALS** - Except as to any supplies or components which the specifications provide need not be new, all supplies and components to be provided under this contract shall be new (not used or reconditioned, and not of such age or so deteriorated as to impair their usefulness or safety), of current production, and of the most suitable grade for the purpose intended.
- 23. SAMPLES** - Samples, if required, shall be furnished free of expense to the City and if not used or destroyed in examination and testing will be returned to the bidder, if requested, at the bidder's expense. Each sample must be marked with bidder's name, address, and bid number reference. SAMPLES SHOULD NOT BE ENCLOSED WITH BID UNLESS REQUESTED.
- 24. SILENCE OF SPECIFICATION** - The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

**25. INDEMNIFICATION** –Contractor does hereby agree to waive all claims, release, indemnify and both hold harmless the City, its officials, agents and employees, in both their public and private capacities, from and against any and all liability, claims, losses, damages, suits, demands or causes of action, including all expenses of litigation and/or settlement, court costs and attorney fees, which may arise by reason of death or injury to persons or loss of, damage to, or loss of use of any property occasioned by any error, omission, or negligent act of the Contractor, its officers, agents, employees, subcontractors, invitees, or other persons for whom the Contractor is legally liable, arising out of or in connection with the performance of this contract, and Contractor will at its own cost and expense defend and protect the City against any and all such claims and demands.

Provided that this contract is not a contract for professional services as described in the Texas Professional Services Procurement Act, Contractor does further hereby agree to waive all claims, release, indemnify, defend and hold harmless the City and all of its officials, officers, agents and employees from and against any and all claims, losses, damages, suits, demands or causes of action, and liability of every kind including all expenses of litigation and/or settlement, court costs and attorney fees for injury or death of any person or for loss of, damages to, or loss of use of any property, arising out of or in connection with the performance of this contract. Such indemnity shall apply whether the claims, losses, damages, suits, demands or causes of actions arise in whole or in part from the negligence of the City, its officers, officials, agents or employees. It is the express intention of the parties hereto that the indemnity provided for in this paragraph is indemnity by the Contractor to indemnify and protect the City from the consequences of City's own negligence whether that negligence is a sole or concurring cause of the injury, death or damage.

**26. NON-DISCRIMINATION** - Contractor shall not discriminate against any employee or applicant for employment of Contractor or of the City of Arlington because of race, age, color, religion, sex, national origin, ancestry, disability, or place of birth. Contractor shall take action to ensure that all persons are employed and/or treated without regard to their race, age, color, religion, sex, national origin, ancestry, disability, or place of birth. This action shall include, but not be limited to the following: employment, promotion, demotion, transfer, working conditions, recruitment, layoff, termination, rates of pay or other forms of compensation, and training opportunities.

**27. DISABILITY** - In accordance with the provisions of the Americans With Disabilities Act of 1990 (ADA), Contractor warrants that it and any and all of its subcontractors will not unlawfully discriminate on the basis of disability in the provision of services to general public, nor in the availability, terms and/or conditions of employment for applicants for employment with, or employees of Contractor or any of its subcontractors. **Contractor warrants it will fully comply with ADA's provisions and any other applicable federal, state and local laws concerning disability and will defend, indemnify and hold City harmless against any claims or allegations asserted by third parties or subcontractors against City arising out of Contractor's and/or its subcontractor's alleged failure to comply with the above-referenced laws concerning disability discrimination in the performance of this contract.**

**28.TERMINATION FOR DEFAULT** - The City of Arlington reserves the right to terminate the contract without prior notice in the event the Contractor defaults or breaches any of the terms and conditions of this contract, or otherwise fails to perform in accordance with the bid specifications. In the event of termination the City reserves the right to complete the work or services in any manner it deems desirable, including engaging the services of other parties therefore and/or awarding the bid to the next lowest responsible bidder. Any such act by the City shall not be deemed a waiver of any other right or remedy of City. If after exercising any such remedy, the cost to City of the performance of the balance of the work or services is in excess of that part of the contract sum, which has not therefore been paid to the Contractor hereunder, Contractor shall be liable for and shall reimburse the City for such excess.

**29.TERMINATION WITHOUT CAUSE** - The City shall have the right to terminate the contract, in whole or in part, without cause any time upon thirty (30) days prior written notice. Upon receipt of a notice of termination, the Contractor shall promptly cease placing orders and all further work pursuant to the Contract, with such exceptions, if any, specified in the notice of termination. The City shall pay the Contractor, to the extent funds are appropriated or otherwise legally available for such purposes, for all goods delivered and services performed and obligations incurred prior to the date of termination in accordance with the terms hereof.

**30.NO THIRD-PARTY BENEFICIARY** – For purposes of this contract, including its intended operation and effect, the parties to this contract specifically agree and contract that: (1) the agreement only affects matters/disputes between the parties to this contract, and is in no way intended by the parties to benefit or otherwise affect any third person or entity, notwithstanding the fact that such third person or entity may be in a contractual relationship with City or Contractor or both; and (2) the terms of this contract are not intended to release, either by contract or operation of law, any third person or entity from obligations owing by them to either City or Contractor.

**31.ENTIRE AGREEMENT** – This contract embodies the complete agreement of the parties hereto superseding all oral or written previous and contemporary agreements between the parties relating to matters herein and, except as otherwise provided herein, cannot be modified without written agreement of the parties.

**32.HEADINGS** – The headings of this contract are for convenience of reference only and shall not affect in any manner any of the terms and conditions hereof.

## INSURANCE REQUIREMENTS

The successful bidder shall submit evidence of required insurance on an original ACORD certificate at time of bid. The bidder will have no longer than fifteen (15) calendar days following notification of award to submit the required Acord form identifying The City as an additional insured to all applicable coverage. **The Contractor will not commence work under this contract until he or she has obtained all the insurance required herein and such insurance has been approved by the City, nor shall Contractor allow any subcontractor to commence work on his or her subcontract until all required insurance of the subcontractor has been obtained and submitted to the City.** Failure to submit the required document(s) may result in rescinding the award. The bid may thereafter be awarded to the next lowest responsible bidder.

A certificate of insurance is required to be on file prior to the start of any work.

1. **Commercial General Liability:** \$500,000.00 per occurrence, \$500,000.00 products/completed operations and \$1,000,000.00 general aggregate for bodily injury, personal injury and property damage. This policy shall have no coverages removed by exclusions.
2. **Automobile Liability:** \$500,000.00 combined single limit per accident for bodily injury and property damage. Coverage should be provided as a "Code 1," any auto.
3. **Workers' Compensation and Employers' Liability:** Statutory. Employers Liability policy limits of \$100,000.00 for each accident, \$500,000.00 policy limit - Disease.

### Other Insurance Provisions

1. The City, its officials, employees and volunteers shall be named as an additional insured on the Commercial General Liability and Automobile Liability Insurance policies. These insurance policies shall contain the appropriate additional insured endorsement signed by a person authorized by that insurer to bind coverage on its behalf.
2. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been provided to the City. If the policy is cancelled for non-payment of premium, only ten (10) days notice is required.
3. Insurance is to be placed with insurers with a Best rating of no less than A:VII. The company must also be duly authorized to transact business in the State of Texas.
4. Workers' Compensation and Employers' Liability Coverage: The insurer shall agree to waive all rights of subrogation against the City, its officials, employees and volunteers for losses arising from the activities under this contract.
5. Certificates of Insurance and Endorsements effecting coverage required by this clause shall be forwarded to:

Financial Services/Purchasing Division - **Bid No. 11-0099**

Mail stop 63-0810

City of Arlington

P. O. Box 90231

Arlington, Texas 76004-3231

6. Workers' Compensation Insurance Coverage
  - a. **Certificate of coverage** ("certificate") - A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83 or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

- b. **Duration of the project** - Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.
- c. Persons providing services on the project ("subcontractor" in Section 406.096) - Includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries and delivery of portable toilets.
- d. The contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.
- e. The contractor must provide a certificate of coverage to the City prior to beginning work on the contract.
- f. If the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the City showing that coverage has been extended.
- g. The contractor shall obtain from each person providing services on a project, and provide to the City:
  - i. a certificate of coverage, prior to that person beginning work on the project, so the City will have on file certificates of coverage showing coverage for all persons providing services on the project; and
  - ii. no later than seven (7) days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
  - iii. The contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.
  - iv. The contractor shall notify the City in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.
  - v. The contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
  - vi. The contractor shall contractually require each person with whom it contracts to provide services on a project, to:
    - 1. provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory

requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project, for the duration of the project;

2. provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
  3. provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
  4. obtain from each other person with whom it contracts, and provide to the contractor a certificate of coverage, prior to the other person beginning work on the project; and a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
  5. retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter;
  6. notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
  7. contractually require each person with whom it contracts, to perform as required by paragraphs (1)-(7), with the certificates of coverage to be provided to the person for whom they are providing services.
- h. By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the City that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- i. The contractor's failure to comply with any of these provisions is a breach of contract by the contractor which entitles the City to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the City.

**CITY OF ARLINGTON**  
**BID AND PROPOSAL PROTEST PROCEDURES**

1. Any actual bidder or proposer who believes they are aggrieved as a result of a bid or proposal from the City of Arlington may file a protest. Only written protests may be considered. The protest may not be in regards to specific evaluation criteria or weights.
2. The protest must be in writing and delivered to the Purchasing Manager of the City of Arlington. The protest may be delivered in person to the department offices located at **101 South Mesquite Street, Ste 800, Arlington, Texas**, or by certified mail, return receipt requested, to the following address:

City of Arlington  
Financial Services/Purchasing Division  
P.O. Box 90231  
Mail Stop 63-0810  
Arlington, Texas 76004-3231
3. The Purchasing Division must receive the written protest **within five (5) business days after** the posting of the City staff's award recommendation being submitted to the City Council for approval.
4. The written protest must include the following information before it may be considered by the city:
  - (a) name, mailing address, and business phone number of the protesting party;
  - (b) identification of the bid or proposal being protested;
  - (c) a precise and concise statement of the reason or reasons for the protest which should provide enough factual information to enable the city to determine the basis of the protest; and
  - (d) any documentation or other evidence supporting the protest.
5. All applicable documentation and other information applying to the protest must be submitted to the Purchasing Manager at the time of protest.
6. The Purchasing Division, in conjunction with the department responsible for the bid or proposal solicitation, will attempt to resolve the protest, including, at the Purchasing Manager's option, meeting with the protesting party. If the protest is successfully resolved by mutual agreement, written verification of the resolution of each ground addressed in the protest will be provided to the City Manager or designee.
7. If the Purchasing Division is unable to resolve the protest, the protesting party may request the protest be reviewed and resolved by the City Manager or designee.
8. A request for the City Manager's review must be in writing and received by the Purchasing Division **within three (3) business days** from the date the Purchasing Division notifies the protesting party that the protest can not be resolved. The request for City Manager review must be delivered in person to the Purchasing Division at the address stated above or by certified mail, return receipt requested, to the mailing address stated above.
9. If a protesting party fails or refuses to request a review by the City Manager within the three (3) days, the protest is deemed finalized and no further review by the city is required.



**NO BID SHEET  
FOR  
BID INVITATION NO. 11-0099**

If your firm has chosen not to submit a bid for this procurement, please complete this form and submit to:

**City of Arlington**

Purchasing Division

101 South Mesquite Street, Suite 800

Arlington, Texas 76010

**Please check the items that apply:**

- ☐ Do not sell the item(s) required
- ☐ Cannot be competitive
- ☐ Cannot meet the Specifications highlighted in the attached Bid
- ☐ Cannot provide Insurance required
- ☐ Cannot provide Bonding required
- ☐ Cannot comply with Indemnification requirements
- ☐ Job too large
- ☐ Job too small
- ☐ Do not wish to do business with the City.
- ☐ Other reason:

**Company Name:**

\_\_\_\_\_

**Authorized Officer or Agent Signature:** \_\_\_\_\_

**Telephone Number:** (\_\_\_\_\_) \_\_\_\_\_

**FAX Number:** (\_\_\_\_\_) \_\_\_\_\_

**Email:** \_\_\_\_\_



11-0099 ATTACHMENT A  
DETAIL BID PRICE SHEETS  
ITEMIZED MATERIALS AND LABOR

Blown-in fiberglass Attic insulation: All services shall be completed in accordance to local code requirements and all insulation material must be installed in accordance to manufacturer requirements. "Contractor is responsible for securing permit (when applicable)." Installation of blown-in attic fiberglass insulation includes the following basic attic preparation: Blocking around chimney, access(s) and heat sources. Block eaves/soffits to prevent insulation from blocking soffit vents, helping to move a small amount of client belongings. Flag electrical junction boxes, recess light shields, ventilation baffles, and other critical structures.

1) Application: Open attic blown-in insulation:

R-11 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-13 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-19 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-30 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-38 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

2) Application: block around knob & tube wiring in attic before installing:

R-19 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-30 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-38 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

Blown-in fiberglass wall insulation: All services shall be completed in accordance to local code requirements and all insulation material must be installed in accordance to manufacturer requirements. Contractor is responsible for securing permit (when applicable). Installation of blown-in fiberglass wall insulation includes all necessary preparation removal and reattachment of siding, plugging or filling drill holes, if blown thru brick, fill holes with brick mortar, etc.

3) Application: Install through/under wood, metal or vinyl:

R-11 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-13 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

4) Application: Install through brick, refill drill holes with brick mortar:

R-11 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-13 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

5) Application: Install on open wall fiberglass bat-insulation:

R-11 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

R-13 \$        /material cost per sq ft + \$        installed/labor cost per sq ft = total cost \$        / per sq ft

Blown-in cellulose wall insulation: All services shall be completed in accordance to local code requirements and all insulation material must be installed in accordance to manufacturer requirements. "Contractor is responsible for securing permit (when applicable). Installation of blown cellulose wall insulation includes all necessary preparation removal and reattachment of siding, plugging or filling drill holes, if blown thru brick, fill holes with brick mortar, etc.

6) Application: Install through/under wood, metal or vinyl:

R-11 \$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

R-13 \$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

7) Application: Install through brick, refill drill holes with brick mortar:

R-11 \$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

R-13 \$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

8) Service: Lo/Mit Radiant Barrier Spray-On Application - E-value of .23 or better:

\$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_/ per sq ft

9) Service: Radiant Barrier 2 Sided - Foil Type:

\$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_/ per sq ft

10) Service: Foam Insulation Spray-On Application - R-value: 7 per inch or better:

\$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_/ per sq ft

11) Service: Pipe Insulation (Conforms to ASTM C547-77):

\$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_/ per sq ft

12) Service: Mobile Home Roof Installation(R-19 or greater: 2-1/2"polyurethane and elastomeric coating/ceramic):

\$\_\_\_/material cost per sq. ft. + \$\_\_\_ installed/labor cost per sq. ft. = total cost \$\_\_\_/ per sq. ft.

13) Service: Mobile Home Roof Installation(R-19 or greater: 1" polyurethane and elastomeric coating/no ceramic):

\$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_/ per sq. ft.

14) Service: Mobile Home vinyl skirting – 30":

\$\_\_\_/material cost per linear ft + \$\_\_\_ installed/labor cost per linear ft = total cost \$\_\_\_/ per linear ft

Floor insulation: All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable).

15) Application: 6 ml. Visqueen vapor barrier, overlap seams 12" and one foot up wall:

\$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_/ per sq ft

16) Application: Floor fiberglass includes metal support rods and pipe wrap based on the R-value stated below:

R-11 \$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

R-13 \$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

R-19 \$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

17) Application: Mobile Home Floor - Insulation R-19 or greater:

\$\_\_\_/material cost per sq ft + \$\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/ per sq ft

Ventilation– Attic Ventilation Services: All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable). Services shall be completed in accordance to local code requirements. Remove old vents (if applicable). New vent shall be installed in accordance with the manufacturers' instructions and sealed with appropriate sealant. Vents shall be installed in a manner to prevent the entrance of rain, insects and rodents.

- 18) Roof vents: Aluminum Gravity vent; 80 square inches net free venting:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 19) Product or Service Type: Re-screen existing gable vents with metal screening:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 20) Product or Service Type: Install new gable vents (up to 14"x 24")

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 21) Product or Service Type: Install new gable vents (18"x 24"):

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 22) Product or Service Type: Install new gable vents (24"x 24"):

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 23) Product or Service Type: Install Soffit vents one story (ea) Includes interior chute installation:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 24) Product or Service Type: Install Soffit vents two story (ea) Includes interior chute installation:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 25) Product or Service Type: Install insulated vent fan ductwork- for bath, kitchen or laundry area vents:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 26) Product or Service Type: Install under-eave vent 16 x 8:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

- 27) Product or Service Type: Install Raft –R- Mate Attic Vent Baffle. The panels are 22.5 x 44 inches, so they fit 24 inch rafter spacing. Perforations down the center valley allow the panel to be snapped in half to 11.25 inches for narrower spacing.

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/ each

Duct Sealing and Repair Services: Duct Sealing and Repair Services: Perform necessary duct sealing before insulation is installed. Vapor barrier must be placed to the outside with no exposed insulation. Insulation should cover all exposed supply and return ducts with no significant areas of bare duct left un-insulated. Insulation should be attached with Stuck ups, twine, or plastic straps.

- 28) Duct Leakage/Diagnostic Testing Services: To include all labor, material, supplies, equipment required to inspect and pressurize the entire duct system including attic, crawlspaces and evaluating the system's supply and return air balance and accurately measure air leakage of the ductwork. Contractor shall provide a written report of all finding to the City of Arlington.

\$\_\_\_\_\_/flat fee

- 29) Duct Seal Services with mastic: \$\_\_\_/flat fee per duct.

- 30) Plenum Seal Services with mastic: \$\_\_\_/flat fee plenum.

- 31) Return Seal Services with mastic: \$\_\_\_\_/flat fee per return.
- 32) Register Replacement: To include all labor, material, supplies, and equipment to install new adjustable, curved blade, with shutter damper register: \$\_\_\_\_\_/flat fee.
- 33) Duct Replacement Services Supply Opening: To include all labor, material, supplies, and equipment to seal and install new R-8 value or better duct insulation: \$\_\_\_\_\_/per drop
- 34) Duct Replacement Services: Return Opening: To include all labor, material, supplies, and equipment seal and install new R-8 value or better duct insulation: \$\_\_\_\_\_/per drop
- 35) Duct Wrap – Fiberglass Seal with mastic:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_/ per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Access covers for attics, knee walls and crawlspaces: All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable).

- 36) Service Type: Create an attic access – new, where none previously existed (install in closet where possible) Install painted wood trim for a finished appearance for new access. ½” plywood painted panel; to include insulation barrier, eye hooks, weather-stripping and R-19 or greater insulation pillow: \$\_\_\_\_\_/flat fee.
- 37) Service Type: Install hinged knee wall door – new, where none previously existed (install out of the way area) Install painted wood trim for a finished appearance ½” plywood panel, 2 hinges, 1 barrel bolt, R-19 or greater insulation pillow, weather stripping: \$\_\_\_\_\_/flat fee.
- 38) Service Type: Install crawlspace access – new, where none existed previously ½” treated plywood, 2x4 treated lumber for framing, 2 zinc barrel bolts, weather stripping, R-19 or greater insulation pillow: \$\_\_\_\_\_/flat fee.
- 39) Service Type: Install new attic access panel only ½ inch plywood painted white: \$\_\_\_\_\_/flat fee.
- 40) Service Type: Improve existing attic or crawlspace access panel by adding R19 or greater insulation pillow, stops, eye hooks and weather stripping: \$\_\_\_\_ flat fee.
- 41) Service Type: Install attic access ‘box’ type cover for pull down stairs. Insulate sides and top, caulk all seams, eye hooks, weather stripping. Lid should be hinged if attic space allows. ‘Box’ should be constructed from solid wood or ½ inch plywood: \$\_\_\_\_\_/flat fee.

Doors and Related Items: All services shall be completed in accordance to local code requirements. “Contractor is responsible for securing permit (when applicable) please refer to Section 1.1.2” Product or Service Type: Solid Core Door complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim. Plus any repairs to walls and finish. Thickness: 1-3/4”, Width: 30”, must comply with current ANSI/NWDA requirements. Contractor is responsible for securing permit (when applicable).

- 42) Product or Service Type: Pre-hung Metal Door Unit – 6 Panel, Double Bore, 32” width complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim (include peephole on front door only). Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_/ each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 43) Product or Service Type: Pre-hung Metal Door Unit – 6 Panel, Double Bore, 36” width complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim (include peephole on front door only). Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_/ each

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Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 44) Product or Service Type: Pre-hung Metal Door Unit – Flush, Double Bore, 36” width complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim (include peephole on front door only). Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_.00/ each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 45) Product or Service Type: Pre-hung Metal Door Unit – Flush, Double Bore, 32” width complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim (include peephole on front door only). Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 46) Product or Service Type: Interior Door, Primed Hardwood, 24” width complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim. Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 47) Product or Service Type: Interior Door, Primed Hardwood, 30” width complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim. Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_/ each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 48) Product or Service Type: Interior Door, Primed Hardwood, 32” width complete with hinges, lockset, doorstop, weather strip, caulking, interior and exterior trim. Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 49) Product or Service Type: Storm Door -32” width complete with hinges, latch, ADA handle, lockset, weather strip, caulking; and interior and exterior trim. Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 50) Product or Service Type: Storm Door -36” width complete with hinges, latch, ADA handle, lockset, weather strip, caulking; and interior and exterior trim. Plus any repairs to walls and finish:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 51) Service Repair: Install new Storm Door chain:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

- 52) Service Repair: Install new Storm Door piston:

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\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

53) Service Repair: Install new latch and door handle on Storm Door:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

54) Service Repair: Remove and Reinstall Storm Door:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

55) Product or Service Type: Mobile Home Door – Size: 32” x 72” complete with jamb, hinges, lockset, weather strip, caulking, interior and exterior trim. Replace any deteriorated, weak or waterlogged framing member; air seal areas around rough openings well before installing new door. New door must be manufactured for mobile home use; must be air tight, and water tight:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

56) Product or Service Type: Mobile Home Door – Size: 32” x 76” complete with jamb, hinges, lockset, weather strip, caulking, interior and exterior trim. Replace any deteriorated, weak or waterlogged framing member; air seal areas around rough openings well before installing new door. New door must be manufactured for mobile home use; must be air tight, and water tight:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

57) Product or Service Type: Mobile Home Door – Size: 34” x 76” complete with jamb, hinges, lockset, weather strip, caulking, interior and exterior trim. Replace any deteriorated, weak or waterlogged framing member; air seal areas around rough openings well before installing new door. New door must be manufactured for mobile home use; must be air tight, and water tight:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

58) Product or Service Type: Door Peep site Hole:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$24.00/ each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

59) Product or Service Type: Door Hinges - must conform to ANSI 633 specification requirements:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

60) Product or Service Type: Jumbo Strike Plates – 2 hole Combo:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

61) Product or Service Type: U-Shaped Door Bottom with vinyl seal:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

62) Product or Service Type: L-Shaped Door Bottom with vinyl seal:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

63) Product or Service Type: L-Shaped Door Bottom with vinyl seal Product or Service Type: 1-3/4" x 36", Deluxe Door Bottom Triple Sweep/Triple Seal with screws:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

64) Product or Service Type: 2-1/4" x 36", Deluxe Door Bottom Triple Sweep/Triple Seal with screws:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

65) Product or Service Type: 1-1/4" x 36", Door Sweep, Silver Felt:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

66) Product or Service Type: Door Threshold, Aluminum, Low Boy, 3-1/2" x 36:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

67) Product or Service Type: Door Threshold, Wood, Low Boy, 3-1/2" x 36":

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

68) Product or Service Type: Drill hole in door for knob and/or lock set:

Material cost each + installed/labor cost each = total cost \$\_\_\_ /flatfee

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

69) Product or Service Type: Exterior Keyed Entry Door Lock, ANSI/BHMA A156.2 Grade 3 Security, Brand: Kwikset or equal:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

70) Product or Service Type: Interior Door Knob- Privacy Bed/Bath, Brand: Kwikset or equal:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

71) Product or Service Type: Interior Door Knob- Passage Hall/Closet, Brand: Kwikset or equal:

\$\_\_\_/material cost each + \$\_\_\_ installed/labor cost each = total cost \$\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

72) Product or Service Type: Door Combo Dead Bolt and Locket Set, Brand: Kwikset or equal:

\$ \_\_\_\_/material cost each + \$ \_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

73) Product or Service Type: Double Cylinder Dead Bolt Lock, Brand: Kwikset or equal:

\$ \_\_\_\_/material cost each + \$ \_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

74) Product or Service Type: Interior Door Jamb:

\$ \_\_\_\_/material cost each + \$ \_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

75) Product or Service Type: Exterior Door Jamb:

\$ \_\_\_\_/material cost each + \$ \_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

76) Product or Service Type: Dual Gasket Rigid Door Weather stripping:

\$ \_\_\_\_/material cost each + \$ \_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

77) Product or Service Type: Polypropylene door weather stripping, Size: 1-3/8" x 7", protects against air infiltration and water penetration, must be resistant to rot, mildew, corrosion and UV deterioration. Color; Clear:

\$ \_\_\_\_/material cost each + \$ \_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

78) Product or Service Type: Door and Window Adhesive - V-Type Weather strip - Pre-scored Polypropylene, 10-year guarantee 17' per roll, clear:

\$ \_\_\_\_ /material cost per sq. ft + \$ \_\_\_\_ installed/labor cost per sq. ft = total cost \$ \_\_\_\_ / per sq. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

79) Product or Service Type: Silicone Heavy Duty Weather strip:

\$ \_\_\_\_/material cost per sq. ft + \$ \_\_\_\_ installed/labor cost per sq. ft = total cost \$ \_\_\_\_ / per sq. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

**Bathroom Ventilation Exhaust Fans:** All services shall be completed in accordance to local code requirements. Ventilating fan shall be of the ceiling mount, ENERGY STAR rated type, with no less than (see below) CFM and no more than (see below) some as certified by the Home Ventilating Institute (HVI). The motor shall be totally enclosed, four pole condenser types engineered to run continuously. Power rating shall be 120v/60Hz. Duct diameter shall be no less than (see below). Fan shall be UL and CUL listed for tub/shower enclosure when used with GFCI branch circuit wiring. All fans must be installed in accordance to local code requirements. Brand: Panasonic Whisper Series or equal. Contractor is responsible for securing permit (when applicable).



80) Product or Service Type: Bathroom Ventilation Exhaust Fan: 50 CFM, Zones: 0.3, Duct Size: 4", Grill Width: 13":  
\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

81) Product or Service Type: Bathroom Low Profile Ventilation Exhaust Fan: 50 CFM, Zones: 0.7, Duct Size: 3", Grill Width: 14":  
\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

82) Product or Service Type: Bathroom Low Profile Ventilation Exhaust Fan: 50 CFM, Zones: 0.7, Duct Size: 4", Grill Width: 14":  
\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

83) Product or Service Type: Bathroom Ventilation Exhaust Fan: 80 CFM, Zones: 0.4, Duct Size: 4", Grill Width:  
\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ /each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

84) Product or Service Type: Single Point Exhaust Kit: Kit to include 1 Each of - 4" FR-100 Fan 108CFM, 4" Mounting Collar/Backdraft Damper, 4" Exhaust Grille and Clamps:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify manufacturer Brand and Series Being Proposed: \_\_\_\_\_

85) Product or Service Type: Two Point Exhaust Kit: Kit to include 1 Each of - 4" FR-110 Fan 167CFM, 4"x4"x4" Y Pipe, Balancing Damper, 2 each of 4" Mounting Collar/Backdraft Damper, 4" Exhaust Grille and Clamps:

\$\_\_\_\_ material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Kitchen Exhaust Fans: All services shall be completed in accordance to local code requirements. "Contractor is responsible for securing permit (when applicable) please refer to Section 1.1.2"

86) Kitchen exhaust fans should provide a minimum ventilation rate of 70 CFM at 0.25" of static pressure, to include all outlet box, all wiring, caulking and sealing. Fan must be vented to outside of home. All fans must be installed in accordance to local code requirements:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Kitchen Vent Hood: Complete Installation: All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable). Remove existing vent hood (if applicable) and install new kitchen mounted vent hood, to be 2 speed fan and overhead light Nut one or approved equal, to include all outlet box, all wiring, caulking and sealing. All vent hoods must be installed and vented in accordance to local code requirements.

87) Product or Service Type: Kitchen Vent Hood, Size: 32":

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

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88) Product or Service Type: Kitchen Vent Hood, Size: 30":

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

89) Product or Service Type: Kitchen Vent Hood, Size: 36":

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

90) Product or Service Type: Kitchen Vent Hood, Size: 42":

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Cabinets, Countertops, Sinks and Related Products: All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable).

91) Product or Service Type: Kitchen Cabinet Base Remove existing cabinet (if applicable) and install new midline series base and wall cabinetry. Install Formica or Wilson-art laminated countertops, securely attached to cabinets. All work to be level, plumb, and true. Seal all holes and openings where pipes, wires and other materials may come through cabinets with removable material such as " Thumb Gum " to keep out any rodents. Also attach cabinet to studs in walls. Caulk all seams where countertop meets walls. Customer is to have a choice in style and color:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

92) Product or Service Type: Kitchen Wall Cabinet: Remove existing cabinet (if applicable) pull all nails replace with new midline series wall cabinets. All work to be level, plumb, and true. Screw cabinets through the top and bottom stiles into studding. Seal all holes and openings where pipes, wires and other materials may come through cabinets with removable material such as " Thumb Gum " to keep out any rodents. Customer is to have a choice in style and color:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

93) Product or Service Type: Bathroom Cabinet/Vanity Base – Single: Provide and install new midline series bathroom cabinet/vanity. Install countertop, securely attached to cabinet/vanity. All work to be level, plumb, and true. Seal all holes and openings where pipes, wires and other materials may come through cabinets with removable material such as "Thumb Gum " to keep out any rodents. Also attach cabinet to studs in walls. Caulk all seams where countertop meets walls. Customer is to have a choice in style and color:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

94) Product or Service Type: Bathroom Cabinet/Vanity Base – Double: Provide and install new midline series bathroom cabinet/vanity. Install countertop, securely attached to cabinet/vanity. All work to be level, plumb, and true. Seal all holes and openings where pipes, wires and other materials may come through cabinets with removable material such as "Thumb Gum" to keep out any rodents. Also attach cabinet to studs in walls. Caulk all seams where countertop meets walls. Customer is to have a choice in style and color:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 95) Product or Service Type: Bathroom Cabinet Vanity Base with Sink: Remove old Cabinet Vanity with sink (if applicable) and replace with new to local code requirements. Install new vanity w/sink to local code requirements. Includes trap, faucet, shut off valve, pop-up drain, caulk, etc. All work to be level, plumb, and true. Seal all holes and openings where pipes, wires and other materials may come through cabinets with removable material such as "Thumb Gum" to keep out any rodents. Customer is to have a choice in style and color:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 96) Product or Service Type: Bathroom Wall Cabinet Remove existing base/wall cabinets (if applicable) and replace with "midline series wall cabinet. Screw cabinets through the top and bottom stiles into studding:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 97) Product or Service Type: Kitchen Countertop Formica or Wilsonart: Remove existing countertop (if applicable) and replace with new countertop with integral 4" backsplash. Screw countertop through cabinet braces and use manufacturer's hardware for miter joints. Caulk joint where backsplash meets wall with silicone caulk:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 98) Product or Service Type: Bathroom Countertop Remove existing bathroom countertop (if applicable) and replace with new countertop with backsplash. Screw countertop through cabinet braces and use manufacturer's hardware for miter joints. Caulk joint where backsplash meets wall with silicone caulk:

\$\_\_\_\_/material cost per lin. ft + \$\_\_\_\_ installed/labor cost per lin. ft = total cost \$\_\_\_\_ / per lin. ft.

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 99) Product or Service Type: Kitchen Sink- Remove old sink (if applicable) and disposal and replace to local code requirements. Includes; new stainless steel double, bowl sink with faucet assembly, trap, shut off valve, basket, and caulk seal at countertop.( Faucet shall be Moen, Delta or approved equal):

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 100) Product or Service Type: Bathroom Sink – Single Remove and dispose of old sink and replace to local code requirements. Includes trap, faucet, shut off valve, pop-up drain, caulk, etc:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 101) Product or Service Type: Bathroom Sink – Double Remove and dispose of old sink and replace to local code requirements. Includes trap, faucet, shut off valve, pop-up drain, caulk, etc:

\$\_\_\_\_/material cost each + \$\_\_\_\_ installed/labor each = total cost \$\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 102) Product or Service Type: 3 Piece Fiberglass Tub Wall Kit - Textured Finish:

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\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

103) Product or Service Type: Tile Board, Size: 4 x 8 , Color: White:

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft

104) Product or Service Type: Faucet – Kitchen - Single handle kitchen faucet with sprayer. Finish: Chrome:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

105) Product or Service Type: Faucet – Bathroom - Two handle bathroom faucet with pop-up assembly and drain. Finish: Chrome:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Windows and Solar Screen:

All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable).

106) Product or Service Type: Window with Low-Emissivity (Low-E) Glass, Energy Star Rated, U-value of 0.30 or less, Shall comply with ANSI/AAMA standards. Remove existing window install new replacement window to fit opening. Include all hardware and screen. Caulk window around framing:

\$\_\_\_\_\_/material cost per UI + \$\_\_\_\_\_ installed/labor cost per UI = total cost \$\_\_\_\_\_/UI

Specify Finishing Available: \_\_\_\_\_

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

107) Product or Service Type: Picture Window, Energy Star Rated, U-value of 0.30 or less, Shall comply with ANSI/AAMA standards. Remove existing window install new replacement window to fit opening. Include all hardware and screen. Caulk window around framing:

\$\_\_\_\_\_/material cost per UI + \$\_\_\_\_\_ installed/labor cost per UI = total cost \$\_\_\_\_\_/UI

Specify Finishing Available: \_\_\_\_\_

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

108) Product or Service Type: Window Casement, Energy Star Rated, U-value of 0.30 or less, Shall comply with ANSI/AAMA standards. Remove existing window install new replacement window complete to fit opening. Include all hardware and screen. Caulk window around framing:

\$1.80/material cost per UI + \$1.20 installed/labor cost per UI = total cost \$3.00/UI

Specify Finishing Available: \_\_\_\_\_

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

109) Product or Service Type: Repair/Replacement Service – Glass Replacement – Single Glass. Remove all glass remnants and scrape putty. Install new glass and dot and glaze with glazing compound:

\$\_\_\_\_\_/material cost per UI + \$\_\_\_\_\_/installed/labor cost per UI = total cost \$\_\_\_\_\_/UI

- 110) Product or Service Type: Repair/Replacement Service – Glass Replacement – Double Strength Glass.  
Remove all glass remnants and scrape putty. Install new glass and dot and glaze with glazing compound:

\$\_\_\_\_\_/material cost per UI + \$\_\_\_\_\_/installed/labor cost per UI = total cost \$\_\_\_\_\_/UI

- 111) Product or Service Type: Repair/Replacement Service – Tempered Glass Replacement. Remove all glass remnants and scrape putty. Install new glass and dot and glaze with glazing compound:

\$\_\_\_\_\_/material cost per UI + \$\_\_\_\_\_/installed/labor cost per UI = total cost \$\_\_\_\_\_/UI

- 112) Product or Service Type: Repair/Replacement Service - Window glazing only:

\$\_\_\_\_\_/material cost per linear ft + \$\_\_\_\_\_/installed/labor cost per linear ft = total cost \$\_\_\_\_\_/per linear ft

- 113) Product or Service Type: Repair/Replacement Service – New Window sill:

\$\_\_\_\_\_/material cost per linear ft + \$\_\_\_\_\_/installed/labor cost per linear ft = total cost \$\_\_\_\_\_/per linear ft.

- 114) Product or Service Type: Repair/Replacement Service – Exterior wood trim, primed, and caulk:

\$\_\_\_\_\_/material cost per linear ft + \$\_\_\_\_\_/installed/labor cost per linear ft = total cost \$\_\_\_\_\_/per linear ft

- 115) Product or Service Type: Solar Screen – PVC coated fabric woven, aluminum frame, 90% sun blockage. To include all materials, brackets and hardware required to install. Screen Colors: Black, Brown, Grey, Stucco, and Beige:

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_/installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

#### Roofing Repair and Related Services:

All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable).

- 116) Service Type: Roof Replacement: Tear off one layer and replace roof complete. All roof work performed for this bid shall be warranted for a period of five years following payment. This warranty covers problems such as leaks, loose shingles and correcting, replacing or repairing other damage and/or problems that may result from the faulty roof work. Standard roof work shall be bid to include installation of new 30 year ‘three tab’ or ‘architectural shingles’, 15# felt paper, code approved can venting, new drip edge, new vent pipe boots, starter shingles for eaves and rakes, ridge and gable cap shingles, and code approved Work includes proper disposal of scrap and waste. Roofs greater than 6/12 pitch additional costs will be considered on a case by case basis, costs bid below assume less than 6/12 pitch:

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_/installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft Specify

Manufacturer Brand and Series of Roof Shingles Being Proposed: \_\_\_\_\_

- 117) Service Type: New shingles over existing shingles, same requirement as above but with no roof tear-off:

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_/installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft

Specify Manufacturer Brand and Series of Roof Shingles Being Proposed: \_\_\_\_\_

- 118) Service Type: Minor Roof Repair – 12 x 12 (144 sq. ft.):

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_/installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft

- 119) Service Type: Minor Roof Repair – 48 x 482 (2,304 sq. ft.):

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft

120) Service Type: Tear off each additional roofing layer (beyond one layer):

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft

152. Service Type: Roof decking replacement using 1/2" CDX plywood

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_/per sq ft

121) Service Type: Flashing – Eaves (only):

\$\_\_\_\_\_/material cost per lin. ft + \$\_\_\_\_\_ installed/labor cost per lin ft = total cost \$\_\_\_\_\_/per lin. ft

122) Service Type: Flashing – Valleys (only):

\$\_\_\_\_\_/material cost per lin ft + \$\_\_\_\_\_ installed/labor cost per lin ft = total cost \$\_\_\_\_\_/per lin ft

123) Service Type: Replace chimney cap:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

124) Service Type: Re-lash brick chimney:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

#### VENTS:

125) Product or Service Type: Vent Pipe 4":

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

126) Product or Service Type: Vent Pipe 6":

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

127) Product or Service Type: Vent Collar – 3" Type B Gas Vent Pipe Collar:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

128) Product or Service Type: Vent Pipe:

\$\_\_\_\_\_/material per feet + \$\_\_\_\_\_ installed/labor cost per feet = total cost \$\_\_\_\_\_/per feet

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

129) Product or Service Type: Water Heater Vent Pipe:

\$\_\_\_\_\_/material per feet + \$\_\_\_\_\_ installed/labor cost per feet = total cost \$\_\_\_\_\_/per feet

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

130) Product or Service Type: Vent Pipe- 6' x 12" Inter:

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\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Siding and Related Services:

All services shall be completed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable).

131) Service Type: Siding – Install new siding 1 x 8 -12, D-Grade SYP, Pattern 105:

\$\_\_\_\_\_/material cost per lin ft + \$\_\_\_\_\_ installed/labor cost per line ft = total cost \$\_\_\_\_\_ / per lin ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

132) Service Type: Siding-Install new siding 1x 6-12, D-Grade SYP, Pattern 105:

\$\_\_\_\_\_/material cost per lin ft + \$\_\_\_\_\_ installed/labor cost per ln ft = total cost \$\_\_\_\_\_ / per ln ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

133) Service Type: Siding – Install new siding 1 x 8 -12, D-Grade SYP, Pattern 117:

\$\_\_\_\_\_/material cost per ln ft + \$\_\_\_\_\_ installed/labor cost per ln ft = total cost \$\_\_\_\_\_ per ln ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

134) Service Type: Siding – Install new siding 1 x 6 –12, D-Grade SYP, Pattern 117:

\$\_\_\_\_\_/material cost per lin ft + \$\_\_\_\_\_ installed/labor cost per lin ft = total cost \$\_\_\_\_\_ / per lin ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

135) Service Type: Siding – Install new masonite-lap sheet siding:

\$\_\_\_\_\_/material cost per lin ft + \$\_\_\_\_\_ installed/labor cost per lin ft = total cost \$\_\_\_\_\_ / per lin ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

136) Service Type: Siding – 4 x 8 x 5/8” T1-11 Wood siding:

\$\_\_\_\_\_/material cost per lin ft + \$\_\_\_\_\_ installed/labor cost per lin ft = total cost \$\_\_\_\_\_ / per lin ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Drywall Related Services:

137) Service Type: Drywall Finish – Wall: Use a 3 coat process, set tape in bed coat; apply two coats topping compound. Allow drying time; sand-finish coats smooth to paint ready. Price shall be based on a minimum of 32 sq. ft.

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_ / per sq ft

138) Service Type: Drywall Finish – Ceiling: Use three coat process, set tape in bed coat; apply two coats topping compound. Allow drying time between coats; sand-finish coats smooth to paint ready. Price shall be based on a minimum of 32 sq. ft:

\$\_\_\_\_\_/material cost per sq ft + \$\_\_\_\_\_ installed/labor cost per sq ft = total cost \$\_\_\_\_\_ / per sq ft

139) Product or Service Type: Sheetrock/Drywall, ½” 4 x 8:

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\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

140) Product or Service Type: Sheetrock/Drywall, ½" 4 x 8, water resistant "green board":

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

141) Product or Service Type: Sheetrock/Drywall, 3/8" 4 x 8:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

142) Product or Service Type: Lumber – Whitewood, 1 x 4-8, No. 2:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

143) Product or Service Type: Lumber – Whitewood, 1 x 6-8, No. 2:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

144) Product or Service Type: Lumber – Whitewood, 1 x 8-8, No. 2:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

145) Product or Service Type: Lumber – 2 x 4-96 KD WW/SPF Stud Grade:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

146) Product or Service Type: Lumber – 2 x 6-8 WW/SPF No. 2 BTR:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

147) Product or Service Type: Lumber – No. 2 Southern Yellow Pine, 2 x 8 x 8 KD:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

148) Product or Service Type: Lumber – Treated ¾ 4 x 8- 23/32 BC Plywood:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

149) Product or Service Type: Lumber – ½" Plywood:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

150) Product or Service Type: Lumber – ¼" Plywood:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ per sq ft

151) Product or Service Type: Lumber – 2 x 6 x 8 Plywood:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

152) Product or Service Type: Lumber – 2 x 4 x 8 Plywood:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

153) Product or Service Type: Lumber – 1 x 4 x 8 Plywood:

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft



154) Product or Service Type: Lumber –1/4” Round Trim:

\$ \_\_\_\_\_/material cost per lin. ft + \$ \_\_\_\_\_ installed/labor cost per lin. ft = total cost \$ \_\_\_\_\_ / per lin. ft.

155) Product or Service Type: Paint - 100% Acrylic Latex Enamel, Solid Hide, Exterior Paint, Flat Finish,  
Grade: Premium, various colors, (one gallon):

\$ \_\_\_\_\_/material cost per sq ft + \$ \_\_\_\_\_ installed/labor cost per sq ft = total cost \$ \_\_\_\_\_ / per sq ft

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Caulks and Foams:

156) Product or Service Type: General Caulking - Caulk interior and exterior where needed:

\$ \_\_\_\_\_/material cost per 20’ ft + \$ \_\_\_\_\_ installed/labor cost per 20’ ft = total cost \$ \_\_\_\_\_ / per 20’ ft

157) Product or Service Type: Latex Caulk with silicone, 35 years durability, must meet or exceed ASTM  
C834 requirements Size: 10.1 Tube, Brand: Dap or equal:

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Tube Size: \_\_\_\_\_

Specify Color(s) Available: \_\_\_\_\_

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

158) Product or Service Type: 100% Silicon Caulk, 35 years durability, must meet or exceed ASTM 920-86  
requirements Size: 10.1 Tube, Brand: GE or equal:

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Tube Size: \_\_\_\_\_

Specify Color(s) Available: \_\_\_\_\_

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

159) Product or Service Type: Weather-seal Foam Tape, Closed Cell, UV Resistant, Adhesive Backing,  
3/8 X 3/16 X17:

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

160) Product or Service Type: Gaps & Cracks Insulating Foam Sealant, 20 oz. can, Brand:  
Great Stuff Pro or equal:

\$ \_\_\_\_\_/material cost each can + \$ \_\_\_\_\_ installed/labor cost each can = total cost \$ \_\_\_\_\_ / each can

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

161) Product or Service Type: Window & Door Insulating Foam Sealant, 20 oz. can, Brand:  
Great Stuff Pro or equal:

\$ \_\_\_\_\_/material cost each can + \$ \_\_\_\_\_ installed/labor cost each can = total cost \$ \_\_\_\_\_ / each can

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

162) Product or Service Type: Electrical Outlet and Switch Sealing Energy Saving Gasket:

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

163) Product or Service Type: Electrical Switch Sealing Energy Saving Gasket:

\$\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

164) Product or Service Type: Switch/Receptacle Plates:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Smoke and Carbon Monoxide Detectors:

165) Battery Operated Dual Sensor Ionization & Photoelectric Smoke Detector, Brand: First Alert or equal:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

166) Battery-Operated Carbon Monoxide Detector, Brand: First Alert or equal:

\$\_\_\_\_\_ material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Compact Fluorescent Lamps/Bulbs:

Compact fluorescent bulbs (CFL's) and lamp systems that earn the Energy Star and meet the Energy Star specifications for energy efficiency:

167) Product or Service Type: CFL - Minimum Light Output (Lumens): 450 lumens, 9 to 13 watts:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

168) Product or Service Type: CFL - Minimum Light Output (Lumens): 800 lumens, 13 to 15 watt:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

169) Product or Service Type: CFL - Minimum Light Output (Lumens): 1,100 lumens, 18 to 25 watt:

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

170) Product or Service Type: CFL - Minimum Light Output (Lumens): 1,600 lumens, 23 to 30 watts

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

171) Product or Service Type: CFL - Minimum Light Output (Lumens): 2,600 lumens, 30 to 52 watts

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

172) Product or Service Type: CFL Outdoor Post light - Minimum Light Output (Lumens):  
750 lumens, 14 watts:

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Other Hardware and Miscellaneous Items:

173) Product or Service Type: Primer and Sealer, Brand: Kilz (13 oz. can):

\$ \_\_\_\_\_/can

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

174) Product or Service Type: Glaze Compound, Size: 10.3 oz tube:

\$ \_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

175) Product or Service Type: 1 x 2-8 White Wood Appearance:

\$ \_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

176) Product or Service Type: Glaze Compound, Size: Quart:

\$ \_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

177) Product or Service Type: Drywall Joint Compound Mud, Size: Gallon:

\$ \_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

178) Product or Service Type: Drywall Tape:

\$ \_\_\_\_\_ each

Specify Tape Size Being Proposed: \_\_\_\_\_

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

179) Labor Rate for Carpentry Services and related work not specified or mention under the RFP contract: Note: Rate shall include trip charge, travel time, mileage, transportation cost and parking fees. The labor rate shall start upon arrival at client home or worksite. Contractor is responsible for securing permit (when applicable).

\$ \_\_\_\_\_/hr.

Room Air Conditioner: Installation of all room air conditioners shall include all labor, material and supplies required to install new units in accordance to manufacturer (s) requirements, removal of existing unit and properly disposal in accordance to EPA regulation. Unit shall be properly insulated, sealed and caulked around opening.

180) Room Air Conditioner, Size: 5,000 BTU (minimum), EER Rating: 10.7 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

181) Room Air Conditioner, Size: 6,000 BTU (minimum), EER Rating: 10.7 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

182) Room Air Conditioner, Size: 8,000 BTU (minimum), SEER Rating: 10.8 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

183) Room Air Conditioner, Size: 10,000 BTU (minimum), SEER Rating: 10.8 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

184) Room Air Conditioner, Size: 12,000 BTU (minimum), SEER Rating: 10.8 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

185) Room Air Conditioner, Size: 14,000 BTU (minimum), SEER Rating: 10.7 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

186) Room Air Conditioner, Size: 15,000 BTU (minimum), SEER Rating: 10.7 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

187) Room Air Conditioner, Size: 17,000-18,000 BTU (minimum), SEER Rating: 10.7 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

188) Room Air Conditioner, Size: 20,000-22,999 BTU (minimum), SEER Rating: 10.7 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Room Air Conditioners with Heat Pump (Reverse Cycle): Installation of all room air conditioners with Heat Pump shall include all labor, material and supplies required to install new units in accordance to manufacturer (s) requirements, removal of existing unit and properly disposal in accordance to EPA regulation. Unit shall be properly insulated, sealed and caulked around opening.

189) Room Air Conditioner with Heat Pump, Size: 5,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

190) Room Air Conditioner with Heat Pump, Size: 6,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

191) Room Air Conditioner with Heat Pump, Size: 8,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

192) Room Air Conditioner with Heat Pump, Size: 8,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

193) Room Air Conditioner with Heat Pump, Size: 8,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

194) Room Air Conditioner with Heat Pump, Size: 10,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

195) Room Air Conditioner with Heat Pump, Size: 12,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

196) Room Air Conditioner with Heat Pump, Size: 14,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

197) Room Air Conditioner with Heat Pump, Size: 15,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

198) Room Air Conditioner with Heat Pump, Size: 17,000-18,000 BTU (minimum), SEER Rating: 9.9 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

199) Room Air Conditioner with Heat Pump, Size: 20,000-22,999 BTU (minimum), SEER Rating: 9.4 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

200) Room Air Conditioner with Heat Pump, Size: 23,000-25,999 BTU (minimum), SEER Rating: 9.4 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 201) Room Air Conditioner with Heat Pump, Size: 26,000-29,000 BTU (minimum), SEER Rating: 9.4 or higher

Specify the BTUs and EER Rating for unit being proposed: BTU: \_\_\_\_\_ EER Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Alternative Heating Units: Installation of heating units shall include all labor, material and supplies required to install new units in accordance to manufacturer (s) requirements, removal of existing unit and properly disposal in accordance to EPA regulation. Unit shall be properly vented, insulated and sealed in accordance to local code requirements; in addition all openings shall be properly sealed or caulked. "Contractor is responsible for securing permit (when applicable) please refer to Section 1.1.2"

- 202) Wall Furnace with wall mounted thermostat, Size: 20,000 BTU (minimum), EER Rating: 80% Annual Fuel Utilization Efficiency (AFUE) or higher.

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 203) Wall Furnace with wall mounted thermostat, Size: 30,000 BTU (minimum)  
EER Rating: 80% Annual Fuel Utilization Efficiency (AFUE) or higher.

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 204) Wall Furnace with wall mounted thermostat, Size: 40,000 BTU (minimum)  
EER Rating: 80% Annual Fuel Utilization Efficiency (AFUE) or higher.

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 205) Wall Furnace with wall mounted thermostat, Size: 50,000 BTU (minimum)  
EER Rating: 80% Annual Fuel Utilization Efficiency (AFUE) or higher.

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 206) Floor Furnace with wall mounted thermostat, Size: 35,000 BTU (minimum)  
EER Rating: 80% Annual Fuel Utilization Efficiency (AFUE) or higher.

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 207) Floor Furnace with wall mounted thermostat, Size: 40,000 BTU (minimum)  
EER Rating: 80% Annual Fuel Utilization Efficiency (AFUE) or higher.

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 208) Floor Furnace with wall mounted thermostat, Size: 50,000 BTU (minimum)  
EER Rating: 80% Annual Fuel Utilization Efficiency (AFUE) or higher.

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Central Air Conditioner Unit (Outside Unit Only):

Installation cost shall include all labor, material and supplies required to install new unit in accordance to manufacturer (s) requirements, removal of existing unit and properly dispose al in accordance with EPA regulation. Installation shall also include condenser power disconnect/whip, liquid line dryer, section line dryer, refrigerant and concrete slab. Contractor is responsible for securing permit (when applicable).

- 209) Central Air Conditioner Unit, Size: 1.5 Tons, SEER Rating: 13 SEER Rating

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

- 210) Central Air Conditioner Unit, Size: 1.5 Tons, SEER Rating: 14 SEER Rating

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

- 211) Central Air Conditioner Unit, Size: 2 Tons, SEER Rating: 13 SEER Rating

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_ /material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each



212) Central Air Conditioner Unit, Size: 2 Tons, SEER Rating: 14 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

213) Central Air Conditioner Unit, Size: 2 Tons, SEER Rating: 15 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

214) Central Air Conditioner Unit, Size: 2 Tons, SEER Rating: 16 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

215) Central Air Conditioner Unit, Size: 2 .5 Tons, SEER Rating: 13 SEER Rating

\$ \_\_\_\_\_/material cost + \$ \_\_\_\_\_ installed/labor cost = total cost \$ \_\_\_\_\_ / each

Specify cost for replacement of evaporator /cooling coil (if required)

\$ \_\_\_\_\_/ material cost + \$ \_\_\_\_\_ installed/labor cost = total cost \$ \_\_\_\_\_ / each

216) Central Air Conditioner Unit, Size: 2 .5 Tons, SEER Rating: 14 SEER Rating

\$ \_\_\_\_\_/ material cost + \$ \_\_\_\_\_ installed/labor cost = total cost \$ \_\_\_\_\_ each

Specify cost for replacement of evaporator /cooling coil (if required)

\$ \_\_\_\_\_/ material cost + \$ \_\_\_\_\_ installed/labor cost = total cost \$ \_\_\_\_\_ each

217) Central Air Conditioner Unit, Size: 3 Tons, SEER Rating: 13 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

218) Central Air Conditioner Unit, Size: 3 Tons, SEER Rating: 14 SEER Rating

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\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

219) Central Air Conditioner Unit, Size: 3.5 Tons, SEER Rating: 13 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

220) Central Air Conditioner Unit, Size: 3.5 Tons, SEER Rating: 14 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

221) Central Air Conditioner Unit, Size: 4 Tons, SEER Rating: 13 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

222) Central Air Conditioner Unit, Size: 4 Tons, SEER Rating: 14 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

223) Central Air Conditioner Unit, Size: 5 Tons, SEER Rating: 13 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

224) Central Air Conditioner Unit, Size: 5 Tons, SEER Rating: 14 SEER Rating

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify cost for replacement of evaporator/cooling coil (if required)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Central Heat/Furnace Units: Installation cost shall include all labor, material and supplies required to install new unit in accordance with manufacturer requirements, removal of existing unit and properly disposal in accordance with EPA regulation. Installation shall also include flue, duct modification and sealing. Unit shall be properly vented, insulated and /or sealed in accordance to local code requirements. Contractor is responsible for securing permit (when applicable).

225) Central Heat/Furnace Unit, Size: 35,000 BTU (minimum), EER Rating: 80% Annual Fuel Utilization Efficiency or higher Configuration Types: Up-flow, Down-flow and Horizontal

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

226) Central Heat/Furnace Unit, Size: 45,000 BTU (minimum), EER Rating: 80% Annual Fuel Utilization Efficiency or higher Configuration Types: Up-flow, Down-flow and Horizontal

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

227) Central Heat/Furnace Unit, Size: 50,000 BTU (minimum), EER Rating: 80% Annual Fuel Utilization Efficiency or higher Configuration Types: Up-flow, Down-flow and Horizontal

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

228) Central Heat/Furnace Unit, Size: 70,000 BTU (minimum): 80% Annual Fuel Utilization Efficiency or higher Configuration Types: Up-flow, Down-flow and Horizontal

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

229) Central Heat/Furnace Unit, Size: 75,000 BTU (minimum), EER Rating: 90% Annual Fuel Utilization Efficiency or higher Configuration Types: Up-flow, Down-flow and Horizontal

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

230) Central Heat/Furnace Unit, Size: 90,000 BTU (minimum): 80% Annual Fuel Utilization Efficiency or higher Configuration Types: Up-flow, Down-flow and Horizontal

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

- 231) Central Heat/Furnace Unit, Size: 100,000 BTU (minimum), EER Rating: 90% Annual Fuel Utilization Efficiency or higher Configuration Types: Up-flow, Down-flow and Horizontal

Specify the BTUs and AFUE Rating on unit being proposed: BTU: \_\_\_\_\_ AFUE Rating: \_\_\_\_\_

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Preventive Maintenance and Tune-up Services:

- 232) Air Conditioning System (cooling)-PM and Tune-up Services, as per proposal specifications-To include all labor, chemicals material and supplies required to perform the services: \$ \_\_\_\_\_/per unit
- 233) Heat/Furnace-PM and Tune-up Services, as per proposal specifications- to include all labor, material and supplies required to perform the services: \$ \_\_\_\_\_/per unit
- 234) Condenser Coil Cleaning Services (only) to include all labor, chemicals, materials and supplies required to perform the services. \$ \_\_\_\_\_ per unit
- 235) Evaporator/Cooling Coil Cleaning Services (only) to include all labor, chemicals, materials and supplies required to perform the services. \$ \_\_\_\_\_/per unit
- 236) Replacement A/C Expansion Valve: Installation cost shall include all labor, material, and supplies required to install new valve in accordance with manufacturer requirements.

Size: 1.5 Tons- 3 Tons	\$ _____/each
Size: 3.5 Tons- 3 Tons	\$ _____/each
Size: 5 Tons- 3 Tons	\$ _____/each

- 237) 7-Day Programmable Thermostat (only) \$ \_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Standard non-programmable HVAC thermostat (only) \$ \_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 238) Labor Rate for HVAC Services and related work not specified or mention under the RFP contract.. Note: Rate shall include trip charge, travel time, mileage, transportation cost, parking and toll fees. The labor rate shall start upon arrival at client home or worksite. "Contractor is responsible for securing permit (when applicable) please refer to Section 1.1.2" \$ \_\_\_\_\_/hr

Specify Contractor cost plus + % markup for equipment, Parts, material, and supplies not specified or mention in this bid. Note: Contractor shall include the type of list they will be using to verify their cost, such as dealer, jobber, invoices from supplier, distributors/wholesaler. This will enable the Community Services Department to verify the percent discount or mark-up. Contractor cost plus + % markup.

Plumbing Services- All services to be performed by a license plumber:

Installation cost shall include all travel time, trip charge, labor & equipment/material/supplies (new double wall vent pipes, collard, new gas line, new T&P lines new roof flue/stack-complete, new flashing, pan and pipe insulation) required to install complete-new water heater in accordance to manufacturers requirements, removal of existing water heater and proper disposal shall be in accordance to EPA regulation. Water heater must be installed in accordance to manufacturer specifications and local code requirements. Contractor is responsible for securing permit (when applicable).

- 239) Replacement Water Heater-Gas Energy Star Rated

Capacity/Size: 30 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Capacity/Size: 40 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Capacity/Size: 50 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify Energy Factor Rating of Proposed water heater: \_\_\_\_\_

240) Replacement Water Heater-Electric

Capacity/Size: 30 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Capacity/Size: 40 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Capacity/Size: 50 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify Energy Factor Rating of Proposed water heater: \_\_\_\_\_

241) Replacement Water Heater-Gas with drain pan with the Energy Factor of 0.59 or greater

Capacity/Size: 30 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Capacity/Size: 40 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Capacity/Size: 50 gallons

\$\_\_\_\_\_/material cost each + \$\_\_\_\_\_ installed/labor cost each = total cost \$\_\_\_\_\_/each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Specify Energy Factor Rating of Proposed water heater: \_\_\_\_\_

242) Labor Rate for Plumbing Services and related work not specified or mention under the RFP contract. Note: Rate shall include trip charge, travel time, mileage, transportation cost, parking and toll fees. The labor rate shall start upon arrival at client home or worksite. Contractor is responsible for securing permit (when applicable).\$\_\_\_\_\_/hr.

243) Labor Rate for Electrical Services and related work not specified or mention under the RFP contract. Note: Rate shall include trip charge, travel time, mileage, transportation cost and parking fees. The labor rate shall start upon arrival at client home or worksite. Contractor is responsible for securing permit (when applicable). \$ \_\_\_\_\_/hr

Alternative Heating Units (Space Heaters):

Installation of space heater/heating units shall include all labor, material and supplies required to install new units in accordance to manufacturer (s) requirements, removal of existing unit and properly disposal in accordance to EPA regulation. New space heater being installed shall include a new gas rated flex-line.

244) Room Unit Space Heater, Size: 10,000 BTU (minimum)

\$ \_\_\_\_\_ material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

245) Room Unit Space Heater, Size: 12,000 BTU (minimum)

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Kitchen Gas Range:

Installation of new range unit shall include all labor, material and supplies required to install new units in accordance to manufacturer (s) requirements, removal of existing unit and properly disposal in accordance to EPA regulation. New range unit being installed shall include a new gas rated flex-line. The range unit shall be at least what is commonly known as a builder's grade unit.

246) Kitchen Gas Range Unit, Size: 24" Gas Rang Unit

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

247) Kitchen Gas Range Unit, Size: 30" Gas Rang Unit

\$ \_\_\_\_\_/material cost each + \$ \_\_\_\_\_ installed/labor cost each = total cost \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

Kitchen Gas Stove Top unit:

Installation of new range unit shall include all labor, material and supplies required to install new units in accordance to manufacturer (s) requirements, removal of existing unit and properly disposal in accordance to EPA regulation. New range unit being installed shall include a new gas rated flex-line. The range unit shall be at least what is commonly known as a builder's grade unit.

248) Kitchen Gas Stove Top Unit with four burners:

\$ \_\_\_\_\_/material cost + \$ \_\_\_\_\_ installed/labor cost = total cost \$ \_\_\_\_\_ / each

Refrigerator Replacement

All services shall be completed in accordance to local code requirements. No ice or water dispensers. Labor costs for refrigerators to include removal and de-manufacturing of old refrigerator and delivery and installation of new refrigerator. All models must be Energy Star Rated and must be automatic defrost.

249) Product or Service Type: Refrigerator Size 14 cubic feet: top mount freezer with recessed handles

\$ \_\_\_\_\_ / material cost each + \$ \_\_\_\_\_ installed / labor cost each = \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 250) Product or Service Type: Refrigerator Size 16 cubic feet: top mount freezer with recessed handles

\$ \_\_\_\_\_ / material cost each + \$ \_\_\_\_\_ installed / labor cost each = \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 251) Product or Service Type: Refrigerator Size 18.5 cubic feet: top mount freezer with recessed handles

\$ \_\_\_\_\_ / material cost each + \$ \_\_\_\_\_ installed / labor cost each = \$ \_\_\_\_\_ / each

Specify Manufacturer Brand and Series Being Proposed: \_\_\_\_\_

- 252) Product or Service Type: Refrigerator Size 21 cubic feet: top mount freezer with recessed handles:

\$ \_\_\_\_\_ /material cost+ \$ \_\_\_\_\_ installed/labor cost = total cost \$ \_\_\_\_\_ / each

- 253) Product or Service Type: Refrigerator Size 22 cubic feet: top mount freezer with recessed handles:

\$ \_\_\_\_\_ /material cost + \$ \_\_\_\_\_ installed/labor cost = total cost \$ \_\_\_\_\_ / each

Heat Pumps Complete with up-flow/down-flow or horizontal Unit:

Installation cost shall include all labor, material, and supplies required to install new complete systems (with new air handler and matching coil) in accordance with manufacturer requirements, removal of existing unit and proper disposal in accordance with EPA regulation. Installation shall include new 7 day programmable thermostat, new plastic or concrete slab, disconnect box, miscellaneous copper lines and connections, (new five-wire for the new programmable t-stat), nitrogen test, TXV if necessary, line set cover if necessary and miscellaneous repairs Contractor is responsible for securing permit. The system must be rated AHRI. 14SEER

254) TON	\$ Materials/each	\$ Labor/each	Total:
1.5	\$ _____	\$ _____	\$ _____
2.0	\$ _____	\$ _____	\$ _____
2.5	\$ _____	\$ _____	\$ _____
3.0	\$ _____	\$ _____	\$ _____
3.5	\$ _____	\$ _____	\$ _____
4.0	\$ _____	\$ _____	\$ _____
5.0	\$ _____	\$ _____	\$ _____

Heat Pump Outside Unit only 14 SEER R410a

255) TON	\$ Materials/each	\$ Labor/each	Total:
1.5	\$ _____	\$ _____	\$ _____
2.0	\$ _____	\$ _____	\$ _____
2.5	\$ _____	\$ _____	\$ _____
3.0	\$ _____	\$ _____	\$ _____
3.5	\$ _____	\$ _____	\$ _____
4.0	\$ _____	\$ _____	\$ _____
5.0	\$ _____	\$ _____	\$ _____

Heat Pumps Complete with Ceiling-Mount Air Handlers 13 SEER ( for multifamily units):

These units are most commonly found apartment units. When submitting your bid proposal consider volume and the existing price in the original bid price list. Installation cost shall include all labor, material, and supplies required to install new complete systems (with new air handler and matching coil) in accordance with manufacturer requirements, removal of existing unit and proper disposal in accordance with EPA regulation. Installation , new plastic or concrete slab, disconnect box, miscellaneous copper lines and connections for nitrogen test, TXV valve, line set cover if necessary and miscellaneous repairs Contractor is responsible for securing City permit. The system must be rated by A.H.R.I.

256)	TON	\$ Materials/each	\$ Labor/each	Total:
	1.5	\$ _____	\$ _____	\$ _____
	2.0	\$ _____	\$ _____	\$ _____
	2.5	\$ _____	\$ _____	\$ _____
	3.0	\$ _____	\$ _____	\$ _____

Lead Safe Work Practices:

Lead Safe Work Practice flat fee per unit. This flat fee will off set the cost of the labor cost for set up and materials required for all pre-1978 units as required/specified the EPA RRP Rule.

257) Product or Service Type: \$ \_\_\_\_\_/material+ \$ \_\_\_\_\_labor each = total cost \$ \_\_\_\_\_ / each

Window A/C Filler:

Filler for window room air conditioners: Installation price must include; caulking, weather-strip, aluminum tape and insulation foam board used for filling on and around window unit.

258) Product or Service Type: \$ \_\_\_\_\_/material cost + \$ \_\_\_\_\_installed/labor cost each = total cost \_\_\_\_\_ / each

Company Name \_\_\_\_\_

Signature \_\_\_\_\_

Date\_\_\_\_\_

\_\_\_\_\_